

PENSION FORM - H

[See Executive Instruction Para 17]

INFORMATION TO THE MEMBER/ MEMBERS OF THE FAMILY OF THE DECEASED GOVERNMENT/AIDED/ULB
SERVANT FOR GRANT OF FAMILY PENSION AND DEATH GRATUITY (WHERE VALID NOMINATION
EXISTS/WHERE VALID NOMINATION DOES NOT EXIST).

Name of Office/Department _____

Letter No. _____ Dt. _____

To

Subject - Payment of Family Pension and Death Gratuity in respect of late
Shri/Smt. _____.

Sir/Madam,

- (i) I am directed to state that in terms of the nomination made by Late Shri/Smt. _____ (designation) in the Office/Department of _____ death gratuity is payable to his/her nominee(s) a copy of the said nomination is enclosed herewith.
- (ii) I am directed to state that no nomination has been made by Late Shri/Smt. _____ (designation) in the Office/Department of _____/ the nomination though made either does not subsist or is found to be invalid. The death gratuity is payable to following family members in equal shares as per Rule-49 of the Odisha Civil Service Pension Rules, 1992 as per Legal heir / succession certificate.
- (a) Wife/Husband including judicially separated wife/husband.
- (b) Sons including step-sons and adopted sons.
- (c) Unmarried daughters including step- daughters and adopted daughters.
- (iii) In the event of there being no surviving member of the family as indicated above, the gratuity will be payable to the following members of the family in equal shares: as per Legal heir/ succession certificate.
- (a) Widowed daughters including step - daughters and adopted daughters.
- (b) Father including adoptive father in case of individuals whose personal law permits adoption.
- (c) Mother including adoptive mother in case of individuals whose personal law permits adoption.
- (d) Brothers below the age of eighteen years including step-brothers and unmarried or widowed sisters including step-sisters.
- (e) Married daughters and children of a pre-deceased son.
- (f) Children born out of void wedlock.
- (iv) Family Pension payable to widow/widower/children including disabled son/disabled daughter/disabled widowed/disabled divorced daughters/Un-married/widowed/divorced daughters/Father/Mother (strike out whichever is not applicable).
- (v) It is requested that claim for the grant of Gratuity may be submitted in the enclosed Pension - From J and claim for family pension in Pension- Form K as soon as possible.

Yours faithfully,

Head of Office

N.B.:- Strikeout which is not applicable before sending the letter.