



CONTROLLER OF ACCOUNTS, ODISHA

Treasury and Accounts Bhawan, Unit-III, Kharavel Nagar, Bhubaneswar

Website- <https://caodisha.nic.in> E-mail: caoorissa@rediffmail.com

File No-G&C-III-06/20 3772 (163)/CA

Date 27-2-24

To

**All District Treasury Officers/
All Special Treasury Officers/
All Sub-Treasury Officers**

Sub:- Uploading of descriptive roll, photo graph ,specimen Signature etc.
of the pensioners/family pensioners.

Ref:- Letter No. 6005 dated 14.03.2022 of Director, Small Savings, Finance
Department

Madam/Sir,

In inviting a reference to the subject cited above, I am to say that Digitally signed electronic authorities such as PPO, CVP(CPO) and gratuity (GPO) are being uploaded in IFMS portal by this office w.e.f 01.04.2021, pursuant to F.D.O.M. No. 1923/F dated 19.01.2021 irrespective of the fact whether the pension applications have been processed in online or offline mode. The authorities are made available in the login ID of the Pension Disbursing Treasury.

In the extant process the relevant attachments like joint photograph, specimen signature, descriptive roll/Identification documents etc. are dispatched through post to the disbursing treasury as mandated under SR-277(b) of the Odisha Treasury Code (Vol-1). The physical movement of the documents are causing unnecessary delay in disbursement of the first pension at the Treasuries.

In order to overcome the above difficulty and to facilitate end to end digitization of the pension processing, henceforth, the documents such as joint photograph, Specimen signature, Descriptive Roll/Identification documents, intimation letter etc. shall be uploaded in IFMS portal along with the electronic authorities of PPO, GPO, CPO both in case of online and offline pension applications received by this office. Those documents can be downloaded by the concerned Treasuries. **Hence the aforementioned documents shall no more be sent by post by this office in case of authorities issued on or after 01.03.2024 pursuant to the letter under reference.**

The intimation letter has been revised accordingly.

This is for information of all-concerned.

Yours faithfully,

Anand 26-02-24

Controller of Accounts, Odisha

Encl. Letter No. 6005 dated 14.03.2022

Memo.No. 3773 ⁽⁴⁰⁾ /CA

Date 27-2-24

Copy forwarded to Jr. Typist attached to CAO/Addl.CAO/All Deputy CAO/All Officers /All S.Os/All A.S.Os/All Jr.Assistants dealing with pension matters/PRC/Computer cell/Issue Section for information.

Anand 26-02-24

Controller of Accounts, Odisha

Memo.No. 3774 ⁽⁴⁰⁾ /CA

Date 27-2-24

Copy forwarded to DTI(O)/ Director, Small Savings, Finance Department /F.A-cum-Special Secretary, School and Mass Education Department/F.A-cum-Special Secretary; Deptt. Of Higher Education, Odisha, Bhubaneswar/Director, Higher Education (O), Bhubaneswar/Director, Elementary Education (O), Bhubaneswar/Director, Secondary Education, Odisha, Bhubaneswar/ All District Education Officers/All Block Education Officers for information.

Anand
26-02-24

Controller of Accounts, Odisha