Welcome

To

Controller of Accounts,

ODISHA

(Presentation on Online Pension Application on virtual mode)

Important Instructions

1. Online processing of pension application in respect of Controller of Accounts has been notified vide FD OM 5726 dtd.09.03.2022.
2. The notification & operation procedure is available in www.caodisha.nic.in
3. Pensioner → HoO → PSA → CAO → CAO onwards as per existing practice.
4. There are 3 stages at the Level of HoO & PSA
   a) Office Establishment (Diary)
   b) Operator
   c) Approver
5. Id at all 3 stages should be created & kept ready. Id will be issued by treasuries.
6. Those who are getting training in this series will be master trainers for the HoOs under their control.
7. Time out period is 10 minutes.

Important Instructions

8. Take a print out of the format in iFMS & list of documents.
9. Fill the format in hard copy & then fill up online
10. Keep ready the scanned copy of the documents so that those can be readily uploaded.
11. GPF is mandatory in this online system so in cases where GPF is not available, then you apply for dummy GPF A/c No. To CAO through PSA only for pension papers.
12. Separate user Id & password required for cases where HoO & PSA are same.
13. Implementation Engineers of Treasuries will also impart training.
14. Operator of head of Office has main role.
15. It is not mandatory for the pensioner to apply online. He may come to HoO operator , who will facilitate online application.

Contact No: **Addl. Controller of Accounts(O) :- +91- 7008243789**

Sr. Software Engineer :- +91- 8249944846

Online Pension Process.

Step 1 → Applicant applies through iFMS portal (Online Service) to His / Her Head of Office.

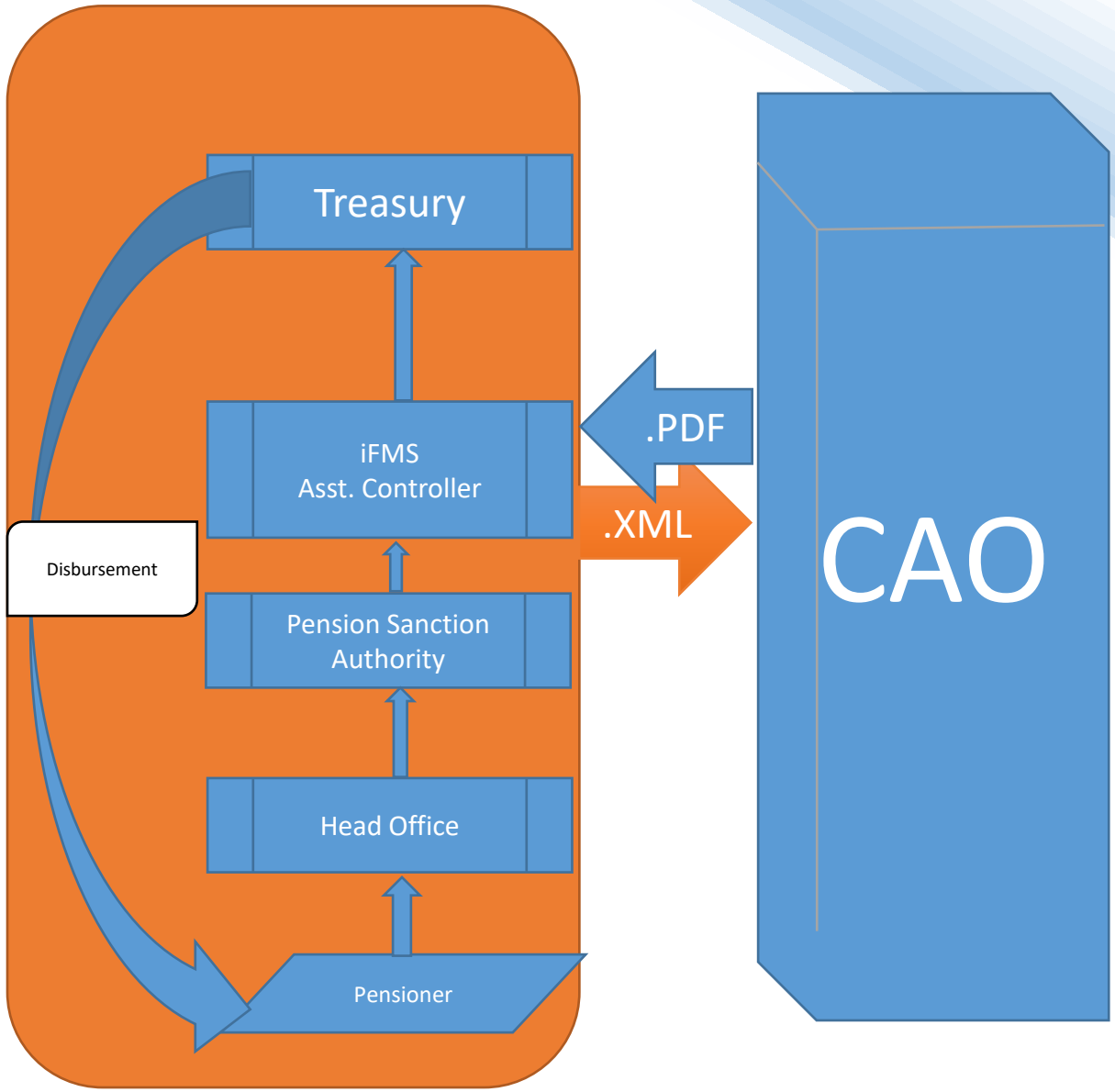
Step 2 → HoO will verify the details and calculate Pensionary benefits and will send to the PSA. (Pension sanctioning Authority)

Step 3 → PSA will verify the same. He will check all details that is processed from HoO and apply DSC in all documents and send proposal for authorisation to the O/o the CAO.

Step 4 → O/o CAO scrutinises, verifies the application and authorises the Final amount of pension etc. through DSC.

Step 5 → Uploading of PPO, GPO and CPO in iFMS Portal. Pensioner/beneficiary shall be informed adequately by SMS alert and can view it from the website odishatreasury.gov.in

Step 6 → Treasury will take necessary action for disbursement of Pension and other benefits. Proposed Digi Locker shall be introduced by order of the Govt. for viewing and safe custody at a later stage.



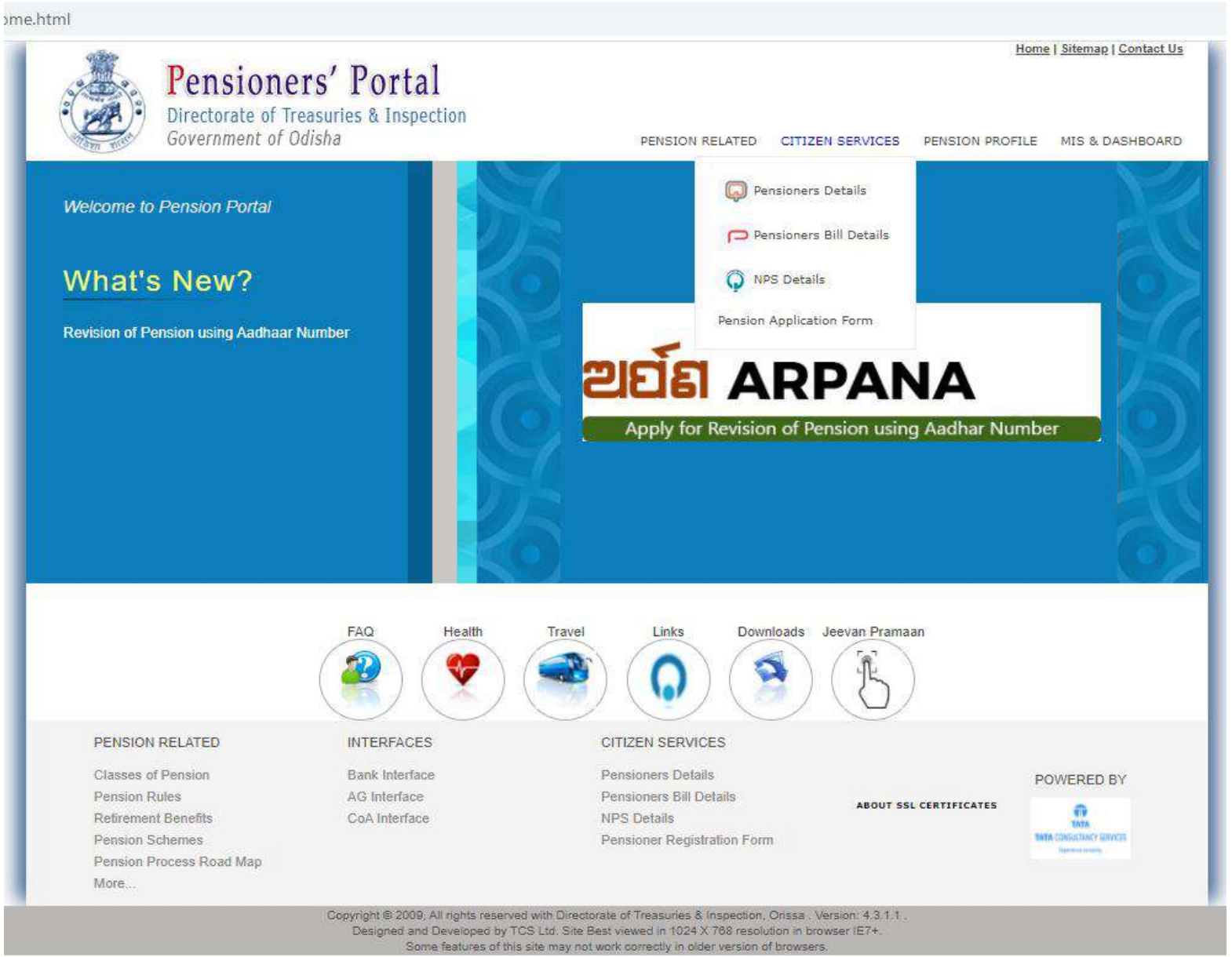
Privilege table

Role	Read	Insert/Modification	Sent to Revision	Reject
HoO ES	YES	YES	NO	NO
HoO Operator	YES	YES	YES	YES
HoO Approver	YES	YES	YES	YES
PSA ES	YES	YES	YES	NO
PSA Operator	YES	YES	YES	YES
PSA Approver	YES	YES	YES	YES
Asst. Controller (CAO)	YES	NO	YES	YES

iFMS Portal from which the pension Application start

Using this Option the pensioner can apply for his/her Pension

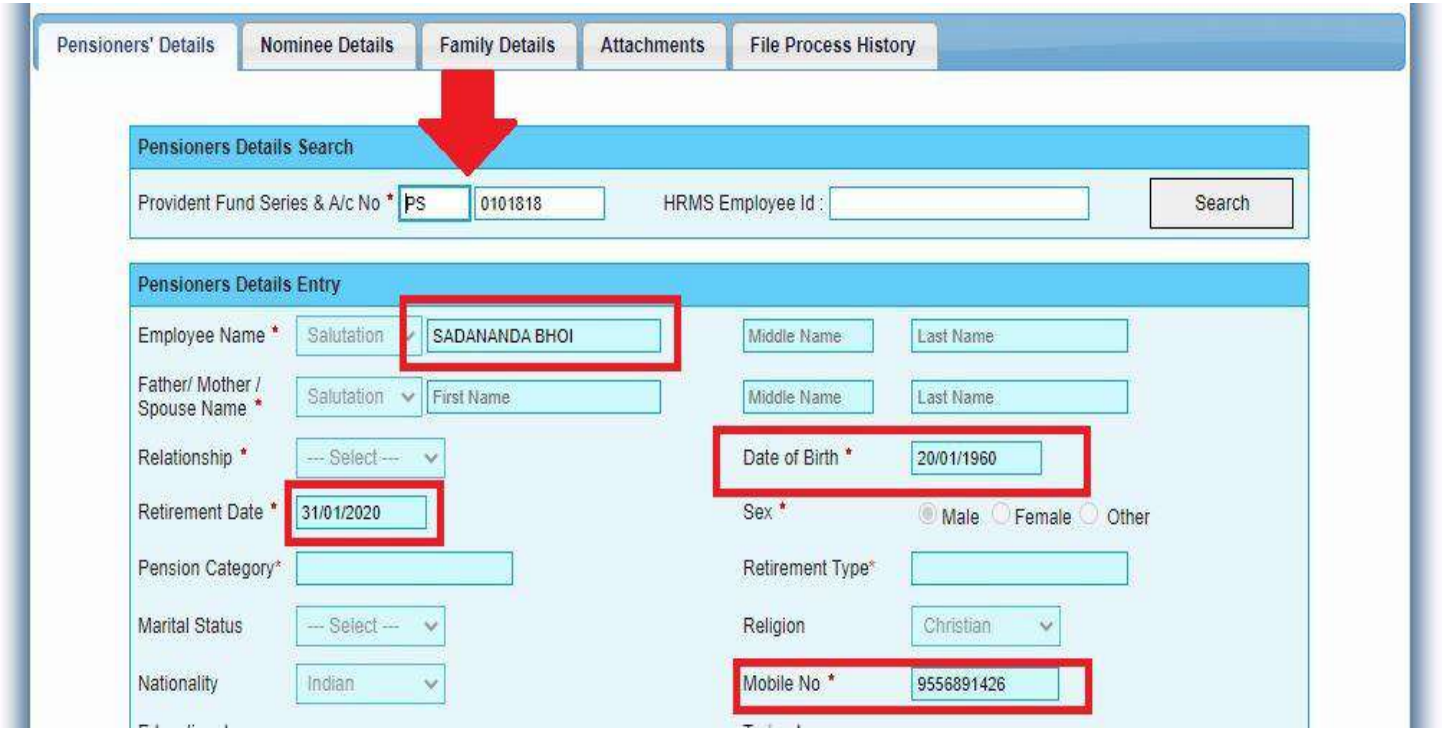
Application Form to be filled by Applicant

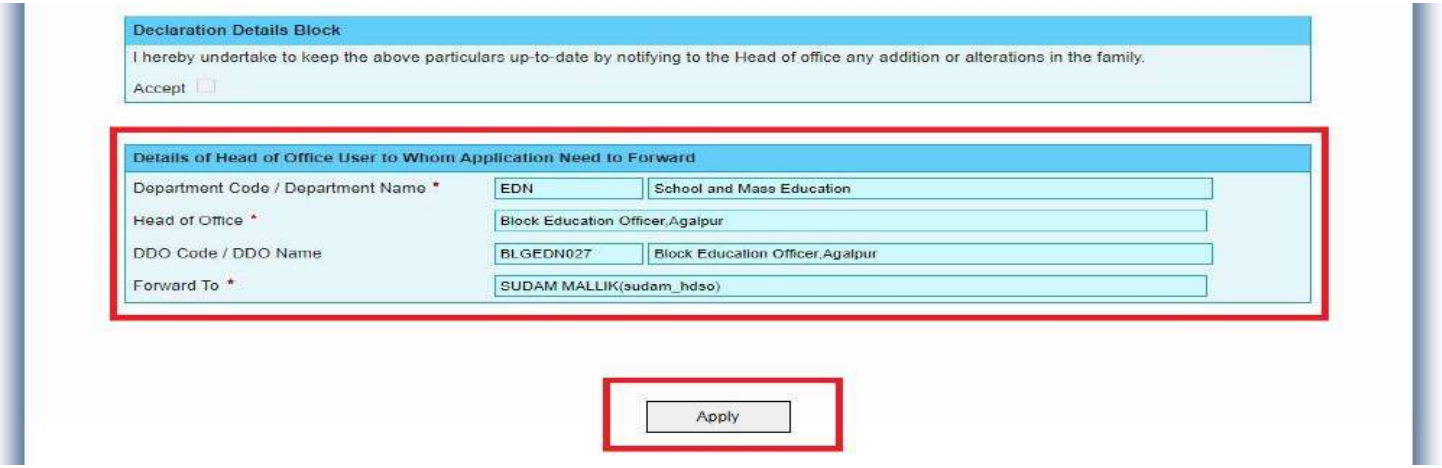


Go to – CITIZEN SERVICES

Under "CITIZEN SERVICES" menu go to "Pension Application Form"

Application Form to be filled by Applicant





ENTRY

Subscriber Has to enter

"Provident Fund Series & A/c No."

Or

"HRMS Employee Id"

Click on "Search"

Pre-Check

Subscriber has to check basic details

Name, DOB, DOR, Mobile No.

Apply

End of the page verify

"Details of head office user to whom application need to Forward "

Click on "APPLY"

Application Form to be filled by Applicant

Pensioners' Details | Nominee Details | Family Details | Attachments | File Process History

Family details saved successfully

Pensioners Details Search

Provident Fund Series & A/c No * PS 0101818 HRMS Employee Id : Search

Pensioners Details Entry

Employee Name *	Mr. SADANANDA BHOI	Middle Name / Last Name	
Father/ Mother / Spouse Name *	Mrs. MITALI	Middle Name	BHOI
Relationship *	Mother	Date of Birth *	20/01/1960
Retirement Date *	31/01/2020	Sex *	Male / Female / Other
Pension Category*	Normal Pension	Retirement Type*	Superannuation
Marital Status	--- Select ---	Religion	Hindu
Nationality	Indian	Mobile No *	9861778470
Educational Qualification *	GRADUATE	Trained Qualification *	BED
Identification Mark1 *	A BLACK MOLE IN LEFT HAND	Mail Id	
Identification Mark2 *	A BLACK MOLE IN LEFT LEG	PAN No.	
Identity Doc Type	Voter Card	Identity Doc No.	
Designation *	PRIMARY SCHOOL TEACHER	CVP Applied *	Yes
CVP Percentage *	40	Final Gpf Applied flag *	Yes
Final Gpf Applied Date	27/02/2020	Reason For Gpf Not Applied	
Final Gpf Applied Letter No *	255	Date of Death	
Height (in feet & inches)		IFSC Code *	SBIN0012023
Bank Branch	STATE BANK OF INDIA SATYANAGAR	Bank Account No *	12345678
BSR Code			
Payable Treasury *	0506 Loisingha Sub Treasury	District (Last Served)	Bolangir
DDO Code / DDO Name *	BLGEDN027 Block Education Officer,Agalpur		

Pensioners Permanent Address

City/Village *	AT / PO - BHARSULA VIA - DUKUDA	Town *	BOLANGIR
Police Station *	BOLANGIR	State *	Odisha
District *	Bolangir	Pin *	752303

Pensioners Communication Address Same As Above

City/Village *	AT / PO - BHARSULA VIA - DUKUDA	Town *	BOLANGIR
Police Station *	BOLANGIR	State *	Odisha
District *	Bolangir	Pin *	752303

Previous Pension Details Block (Mandatory only if pension has been issued to the employee previously)

Pension Type	--- Select ---	Source	--- Select ---
PPO/FPPO No. *		Pension Amount	
Pension Effective From Date		Payable Treasury *	
IFSC Code		Bank Branch	
Pension Issuing Authority			

Declaration Details Block

I hereby undertake to keep the above particulars up-to-date by notifying to the Head of office any addition or alterations in the family.

Accept ☑

Details of Head of Office User to Whom Application Need to Forward

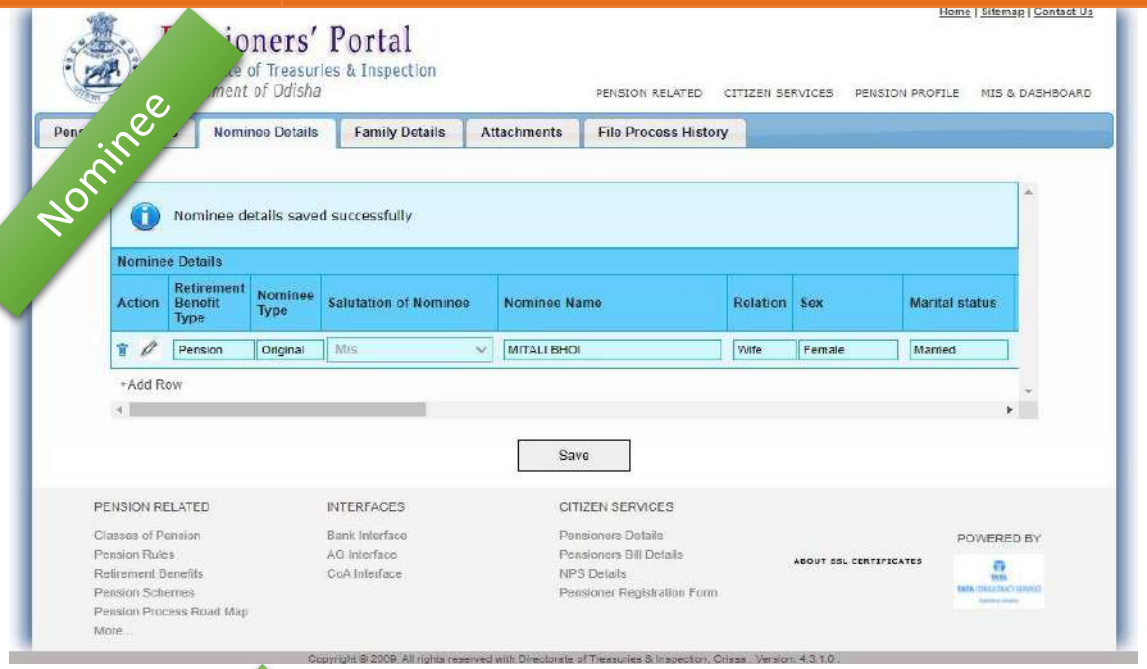
Department Code / Department Name *	EDN	School and Mass Education Department
Head of Office *	Under Secy to Govt School & Mass Education Department Bhubaneswar	
DDO Code / DDO Name	OLSEDN001	Under Secy to Govt School & Mass Education Department Bhubaneswar
Forward To *		

5akxe

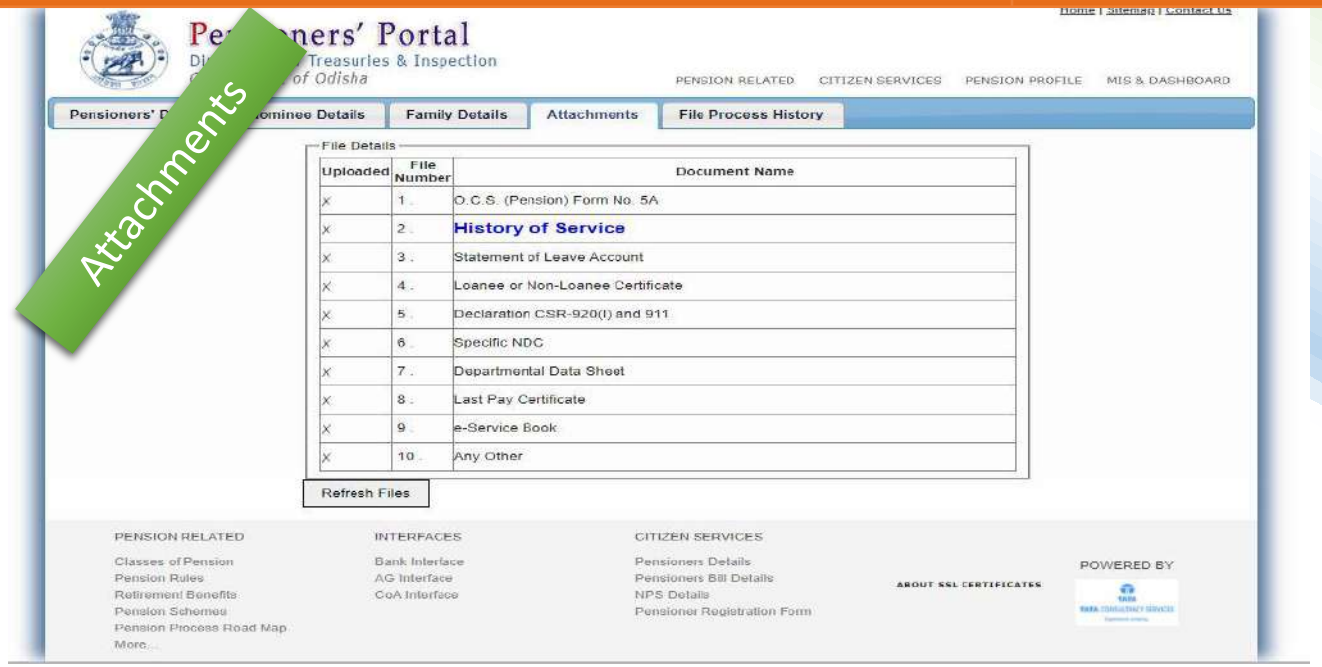
Save | Forward | Print Form-C | Print Form-D | Print Form-E

Application Form to be filled by Applicant

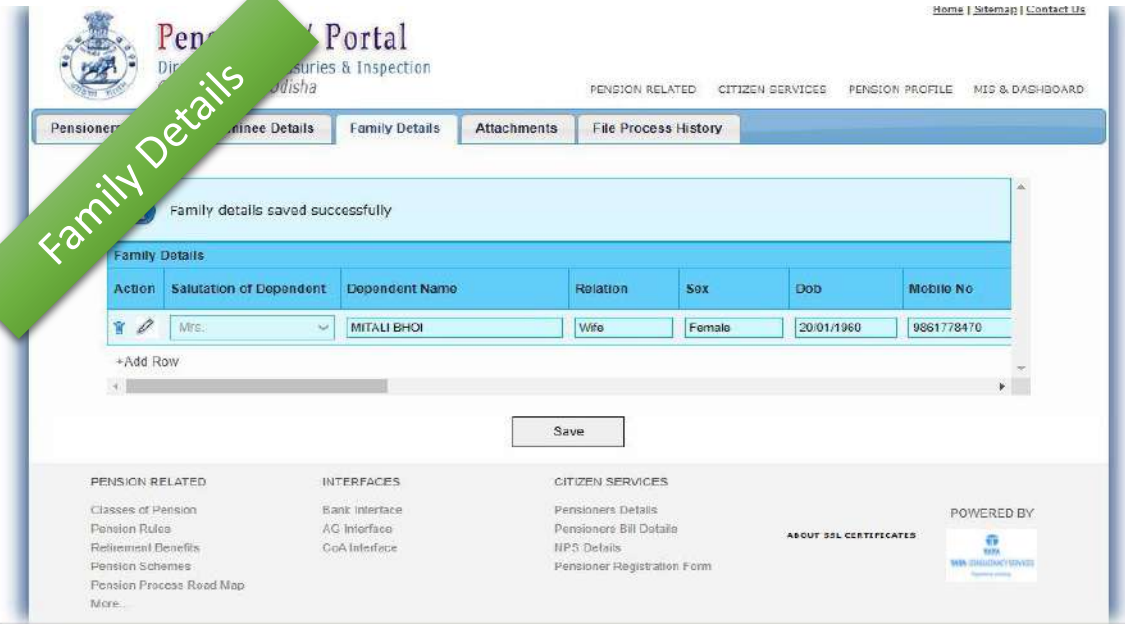
Nominee



Attachments



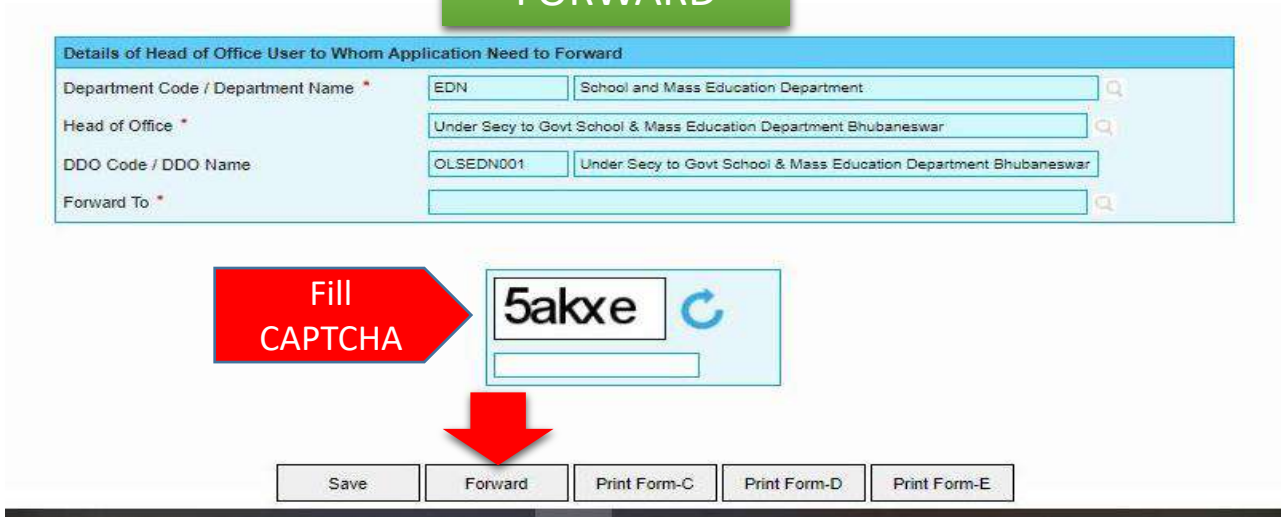
Family Details



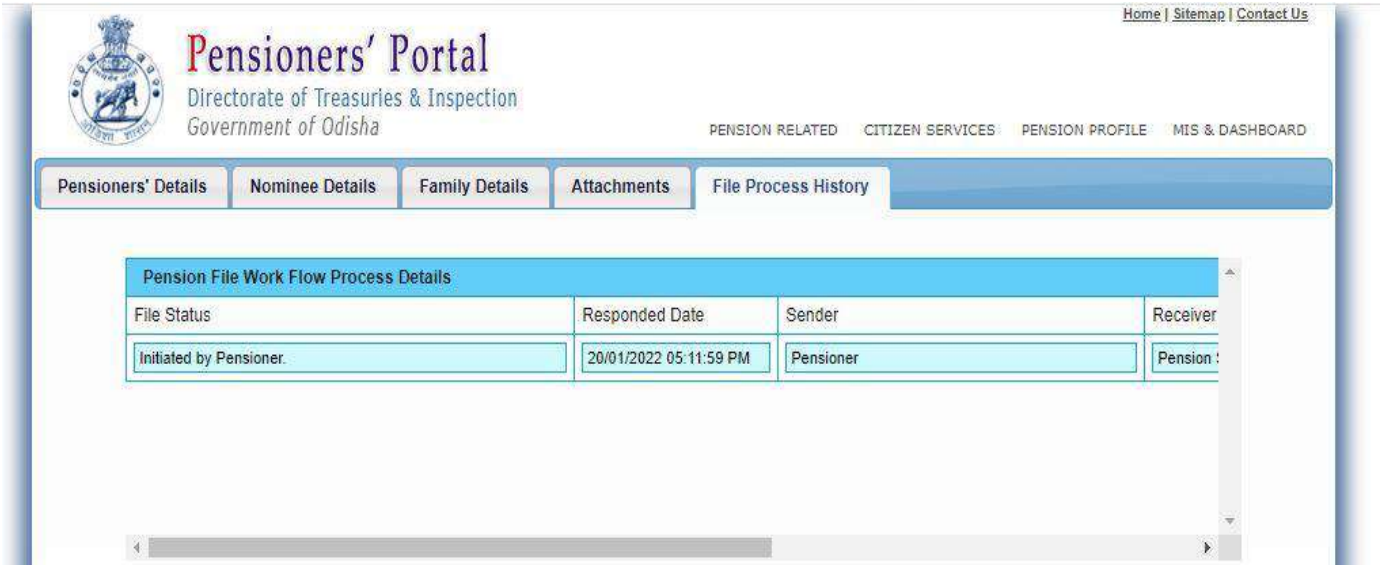
On each Page “Main Application page”, “Nominee Page”, “ Family Page”, every time applicant has to Click on SAVE BUTTON after filling the details.

Application Form to be filled by Applicant

FORWARD



FILE PROCESS

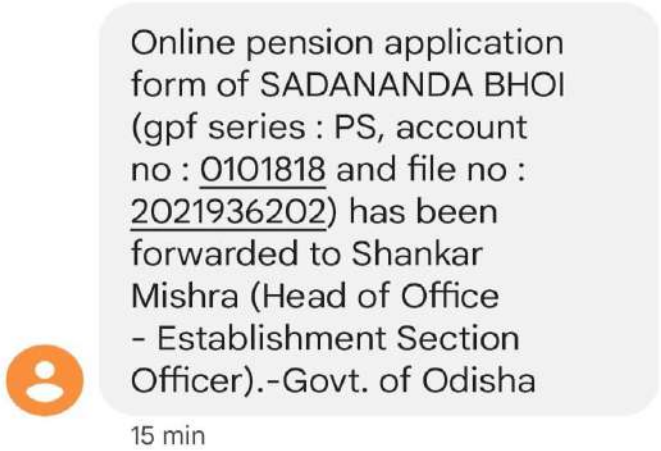


Process of Forward

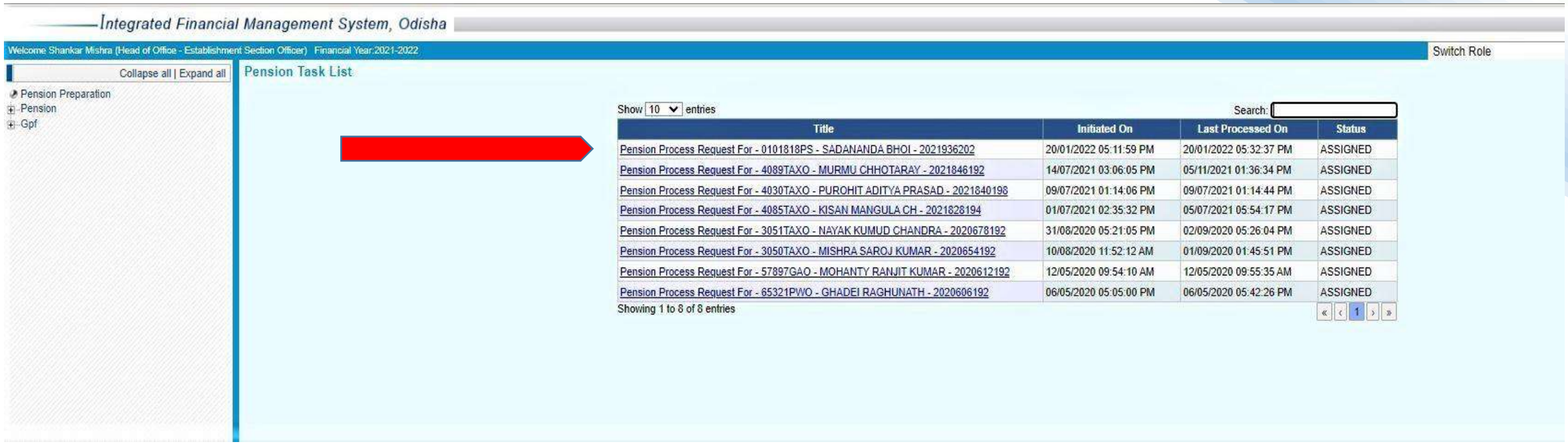
After Filling the application applicant can forward the application to HoO by filing "CAPTCHA" and clicking "Forward Button"

Confirmation

Applicant will be informed through SMS and can check the process in "File Process History"

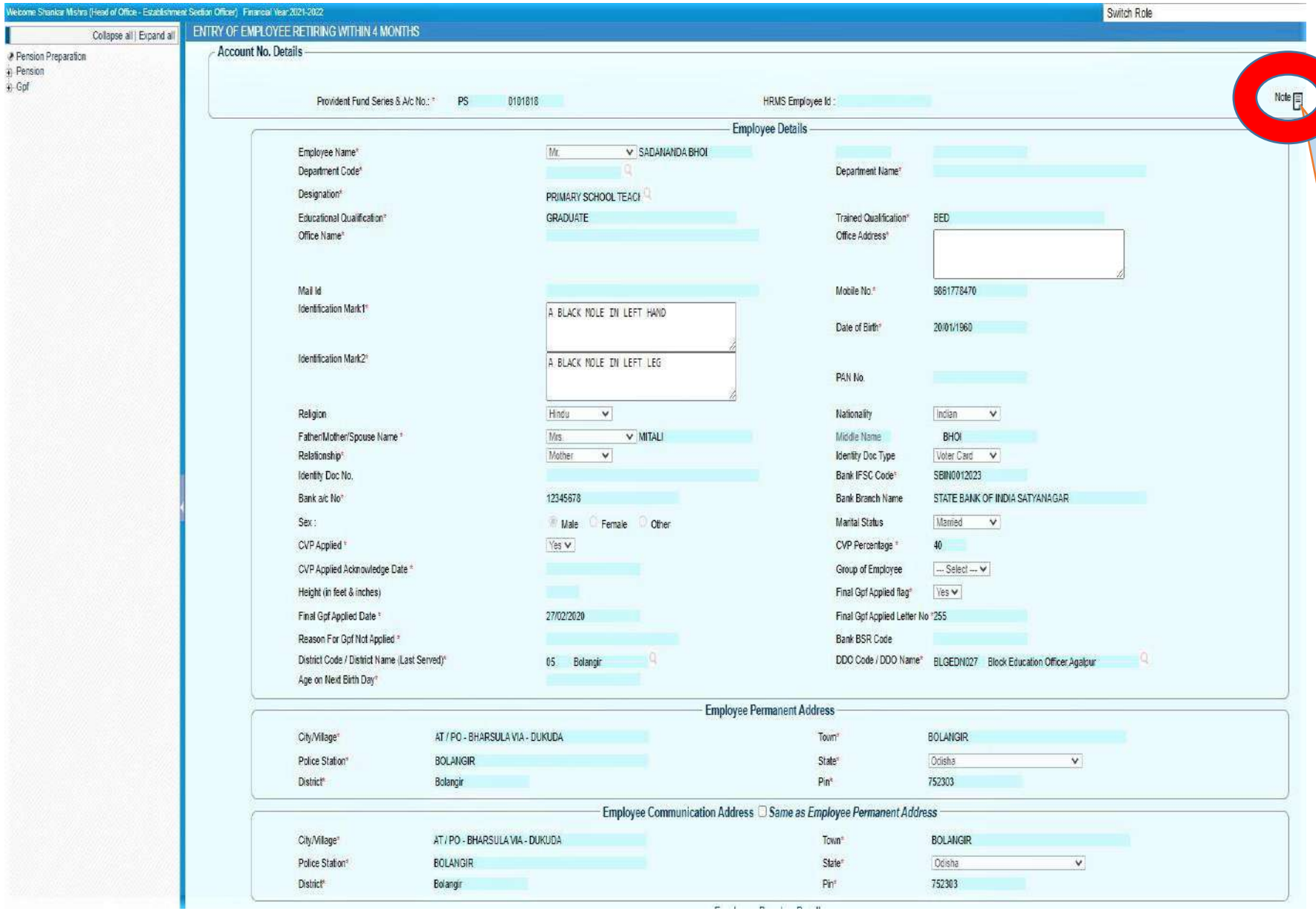


HEAD OF OFFICE ESTABLISHMENT OFFICER



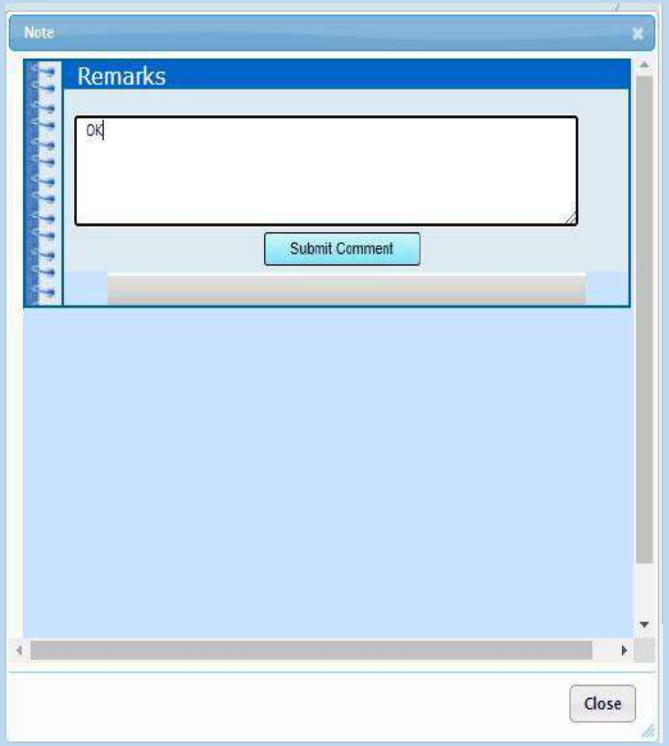
Application Forwarded by applicant will appear in task list of HoO with a status “ASSIGNED”

HEAD OF OFFICE ESTABLISHMENT OFFICER

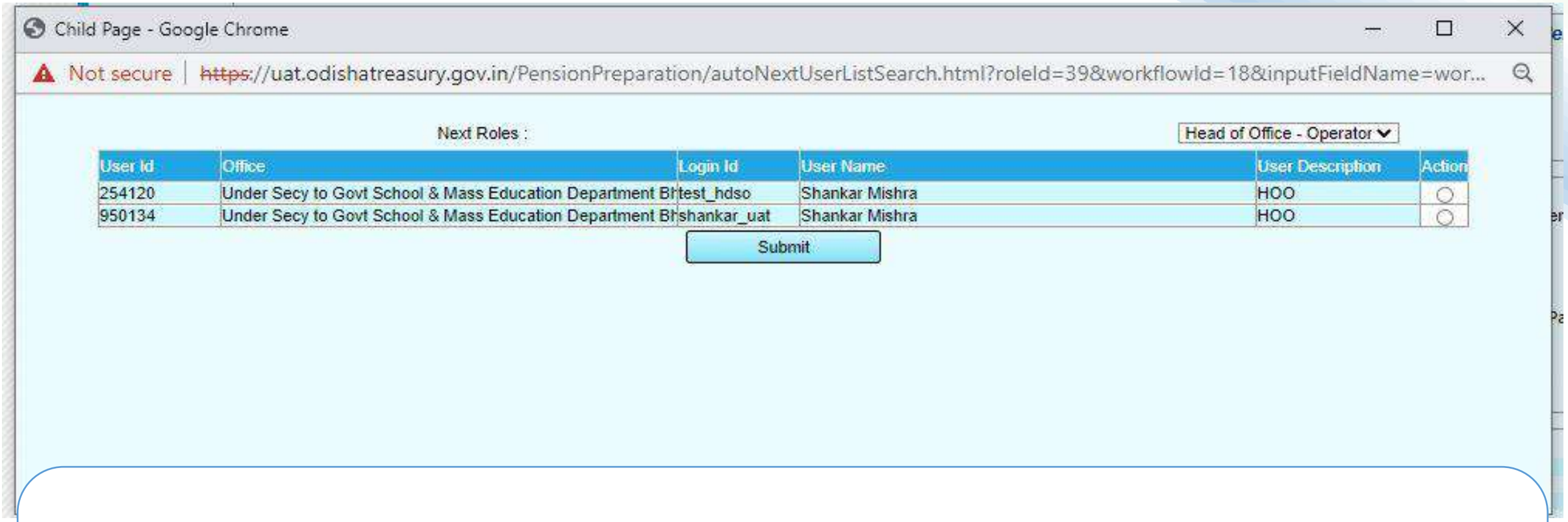


<u>ESTABLISHMENT OFFICER</u>

ESTABLISHMENT OFFICER will receive with a note and forward to HoO Operator

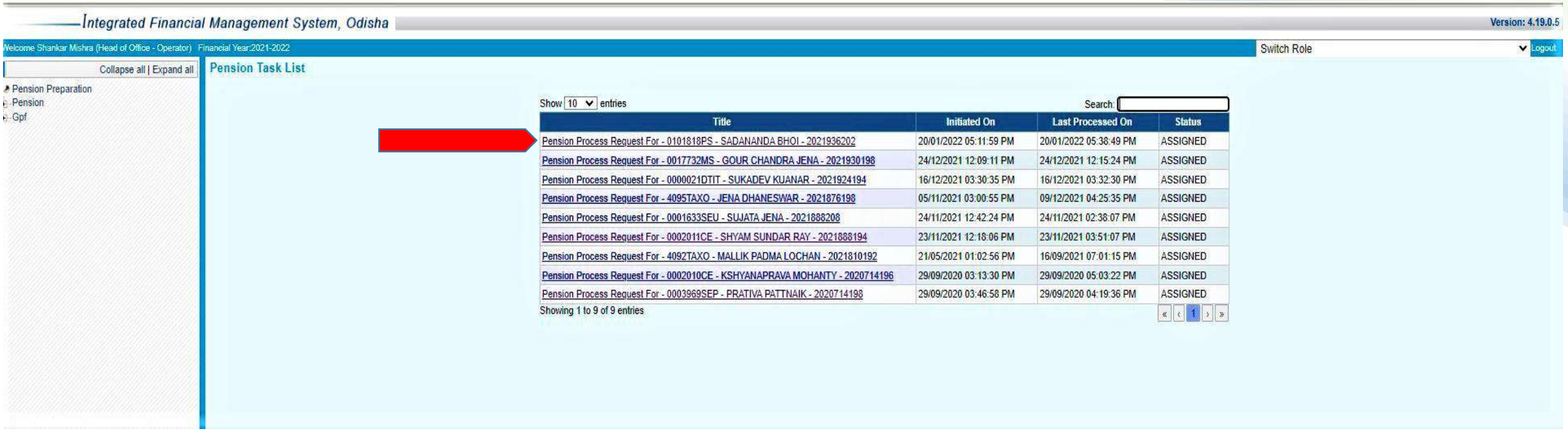


HEAD OF OFFICE ESTABLISHMENT OFFICER



By Selecting the “Next Roles” as “HoO Operator” , Establishment Officer forward the Task to Operator.

HEAD OF OFFICE OPERATOR



Now the task has Assigned to Operator in HoO Operator Login Task List, clicking the Task it will open an applicant details page, Operator will fill all the required details in applicant details page and Service details, Retirement Benefits Details, Recovery Details, Provisional Pension Details etc. by clicking the menu.

HEAD OF OFFICE OPERATOR

Welcome Shankar Mishra (Head of Office - Operator) Financial Year:2021-2022 — Switch Role

MENU

ENTRY OF EMPLOYEE RETIRING WITHIN 4 MONTHS

Account No. Details

Provident Fund Series & A/c No.: * PS 0101818 — HRMS Employee Id : — Note

Employee Details

Employee Name*	Mr. SADANANDA BHOI		
Department Code*	EDN	Department Name*	School and Mass Education Department
Designation*	PRIMARY SCHOOL TEACH		
Educational Qualification*	GRADUATE	Trained Qualification*	BED
Office Name*	CONTROLLER OF ACCOUNTS	Office Address*	
Mail Id		Mobile No.*	9861778470
Identification Mark1*	A BLACK MOLE IN LEFT HAND	Date of Birth*	20/01/1960
Identification Mark2*	A BLACK MOLE IN LEFT LEG	PAN No.	
Religion	Hindu	Nationality	Indian
Father/Mother/Spouse Name *	Mrs. MITALI	Middle Name	BHOI
Relationship*	Mother	Identity Doc Type	Voter Card
Identity Doc No.		Bank IFSC Code*	SBIN0012023
Bank a/c No*	12345678	Bank Branch Name	STATE BANK OF INDIA SATYANAGAR
Sex :	Male / Female / Other	Marital Status	Married
CVP Applied *	Yes	CVP Percentage *	40
CVP Applied Acknowledge Date *	21/01/2022	Group of Employee	--- Select ---
Height (in feet & inches)		Final Gpf Applied flag*	Yes
Final Gpf Applied Date *	27/02/2020	Final Gpf Applied Letter No *	255
Reason For Gpf Not Applied *		Bank BSR Code	
District Code / District Name (Last Served)*	05 Bolangir	DDO Code / DDO Name*	BLGEDN027 Block Education Officer,Agalpur
Age on Next Birth Day*	61		

Pensioners' Detail

- ✓ Family Details
- ✓ Nominee Details
- ✓ Service Details
- ✓ Retirement Benefit Details
- ✓ Recovery Details
- ✓ Provisional Pension

File Status

File is Available With HOO Operator.

✓ File Process History

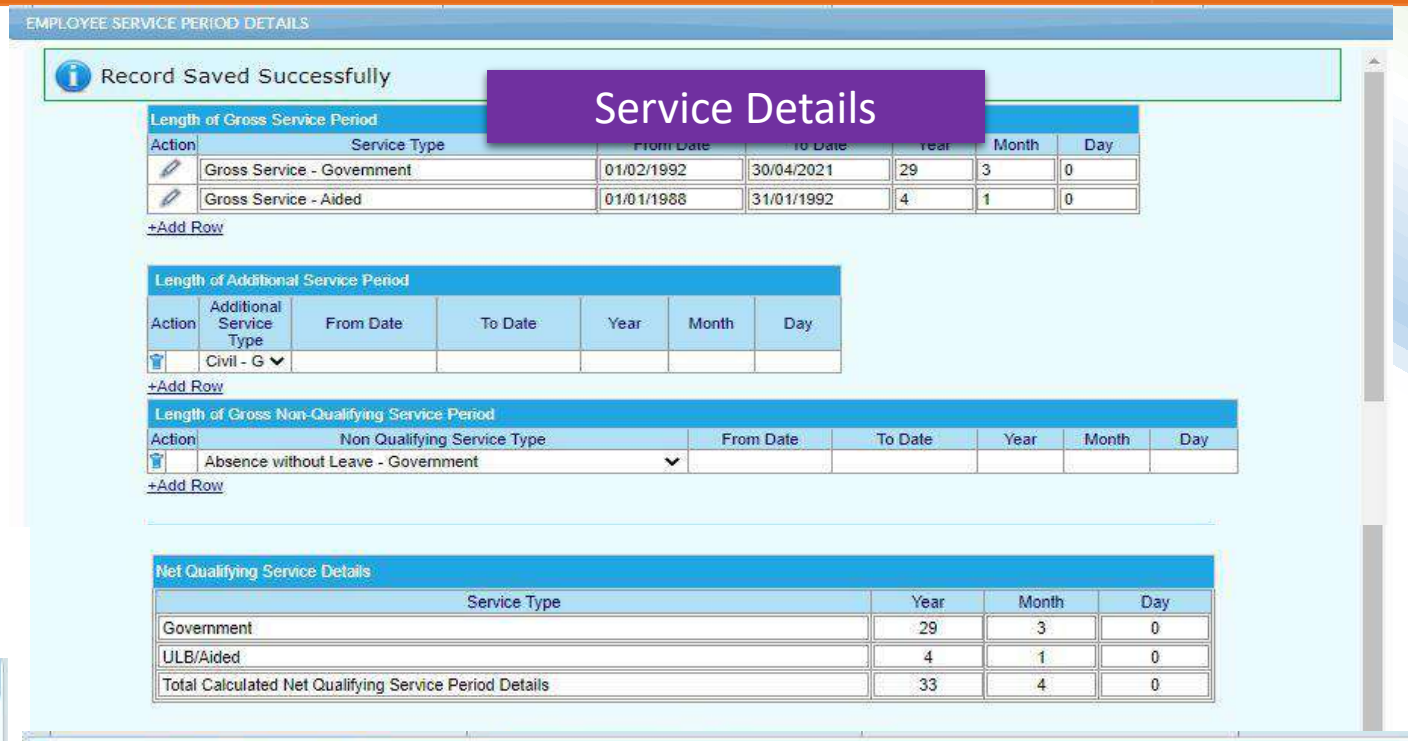
Employee Permanent Address

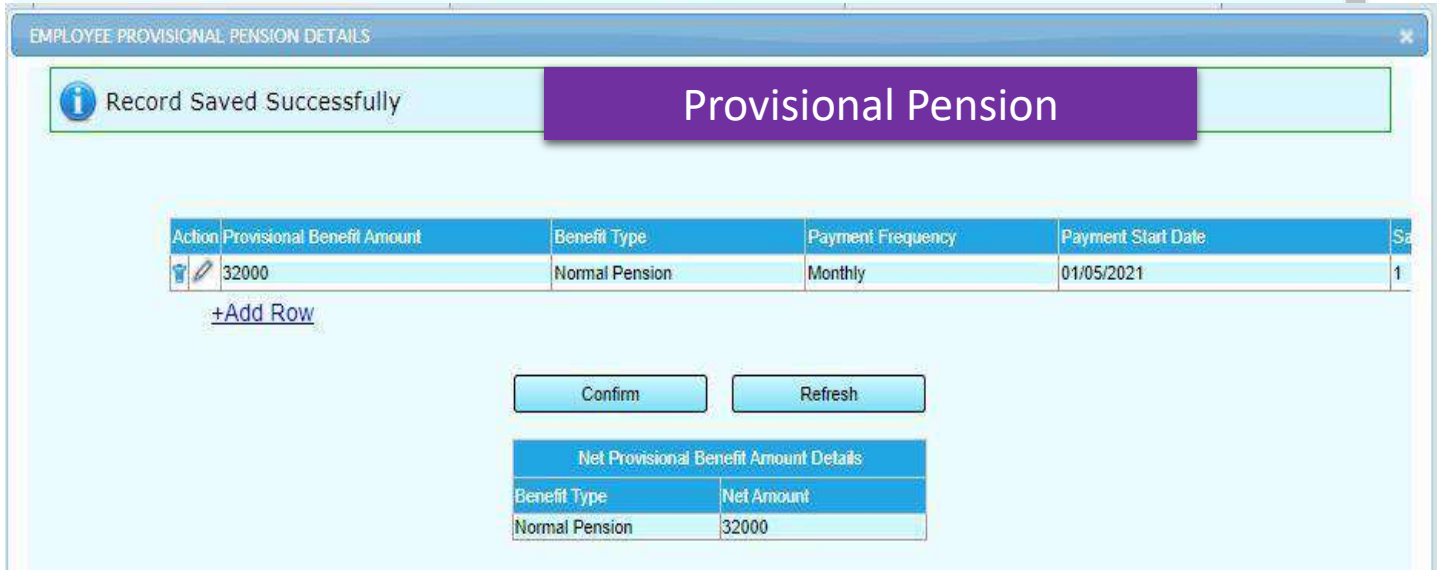
City/Village*	AT / PO - BHARSULA VIA - DUKUDA	Town*	BOLANGIR
Police Station*	BOLANGIR	State*	Odisha
District*	Bolangir	Pin*	752303

Employee Communication Address ☐ *Same as Employee Permanent Address*

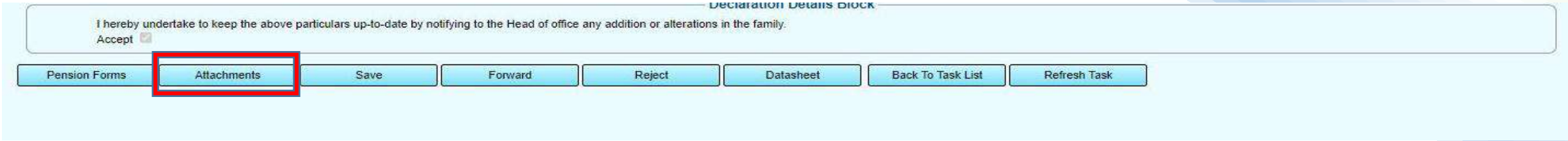
City/Village*	AT / PO - BHARSULA VIA - DUKUDA	Town*	BOLANGIR
Police Station*	BOLANGIR	State*	Odisha
District*	Bolangir	Pin*	752303

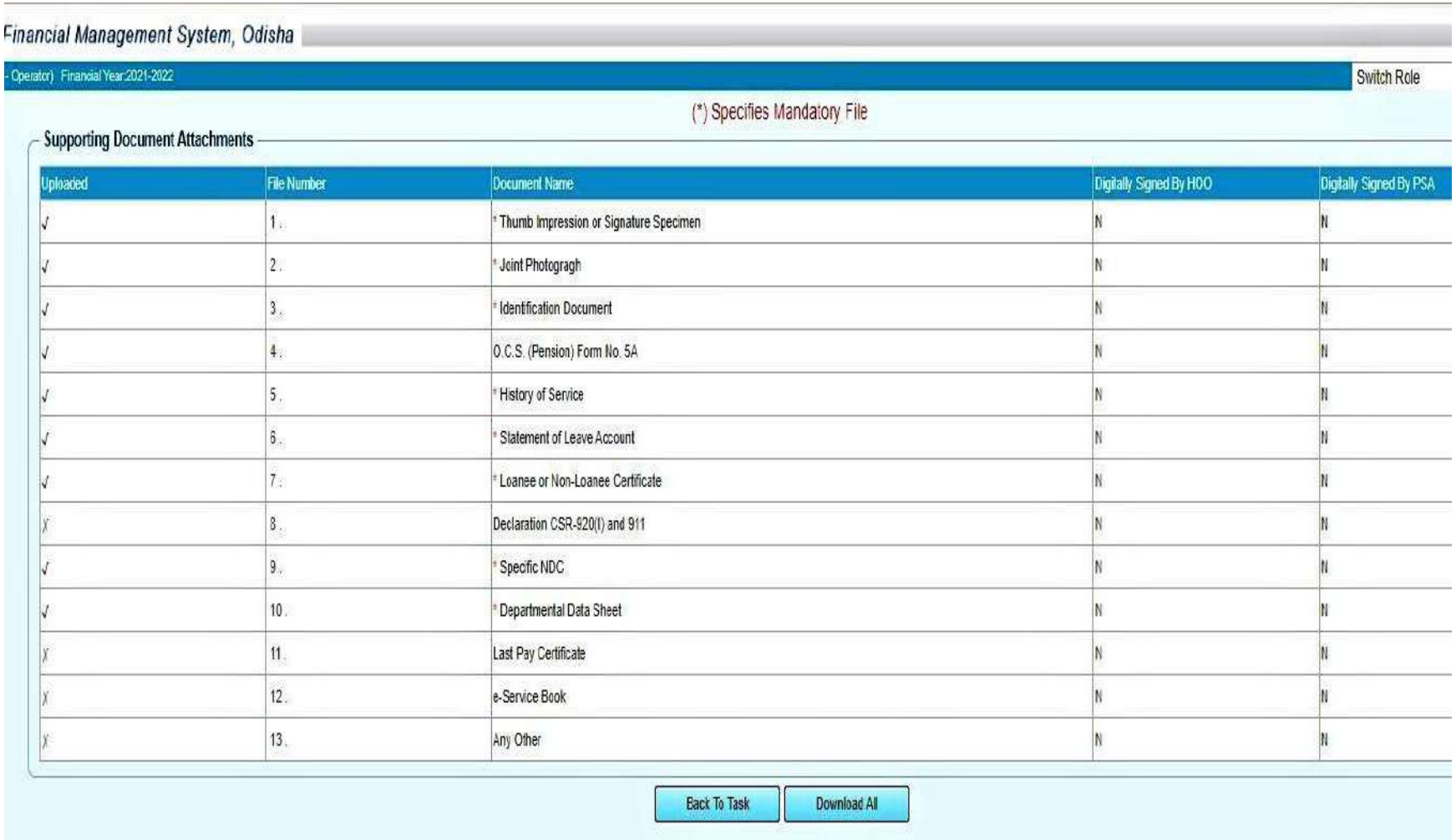
HEAD OF OFFICE OPERATOR





HEAD OF OFFICE OPERATOR





ATTCHMENTS

Operator attach all mandatory attachments mark with “*”.

Without attachments operator cannot forward file to approver.

HEAD OF OFFICE OPERATOR

Employee Pension Details

Retirement Date*	31/01/2020	Date of Appointment*	01/06/1960
Pension Category*	Normal Pension	Retirement Type*	Superannuation
Last Pay in Payband *	4200	Last Grade Pay *	5400
Last Pay Scale*	4200	Latest Dearness Pay	4200
Latest Personal Pay		Date of Death	
Payable Treasury *	0506 Loisingha Sub Treasury	District Treasury *	Bolangir District Treasury

Preconditions Details

Direct Payment Date	01/04/1992	Govt. Direct Pay Letter No.	156	Govt. Direct Pay Letter Date	01/04/1992
Recognition Date	01/04/1996	Govt. Recognition Letter No.	157	Govt. Recognition Letter Date	01/04/1998
Date of Receipt of First GIA	01/04/1998	Govt. First GIA Receipt Letter No.	158	Govt. First GIA Receipt Letter Date	01/04/1998
Taken Over Date	01/04/1990	Govt. Taken Over Letter No.	159	Govt. Taken Over Letter Date	01/04/1990

Certificate under Rule 12 of 1982 Rules: Yes

Previous Pension Details Block

Pension Type	--- Select ---	Source	--- Select ---
PPO/FPPO No.		Pension Amount	
Pension Effective From Date		Payable Treasury*	
IFSC Code		Bank Branch	
Pension Issuing Authority			

Letter Details

HOO Letter No		HOO Letter Date	
PSA Letter No		PSA Letter Date	
PIA Letter No		PIA Letter Date	

Declaration Details Block

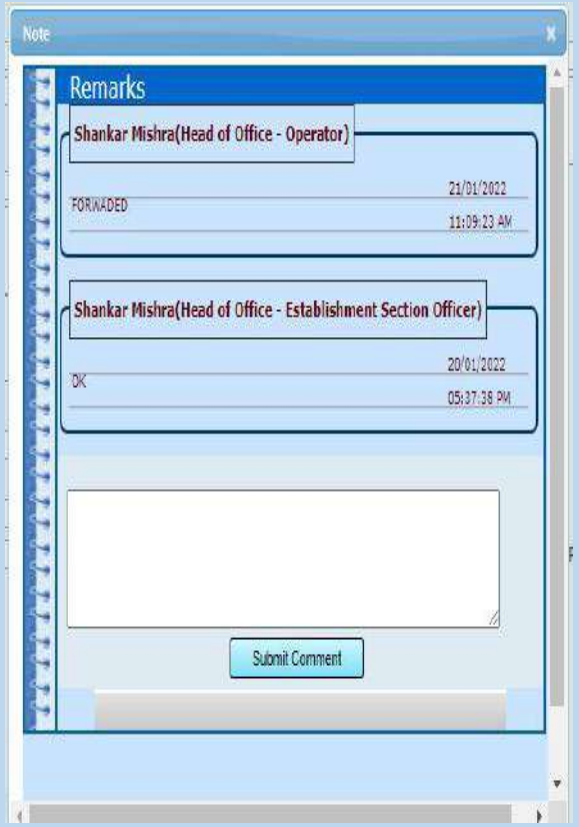
I hereby undertake to keep the above particulars up-to-date by notifying to the Head of office any addition or alterations in the family.

Accept

Pension Forms | Attachments | Save | Forward | Reject | Datasheet | Back To Task List | Refresh Task

<u>OPERATOR</u>

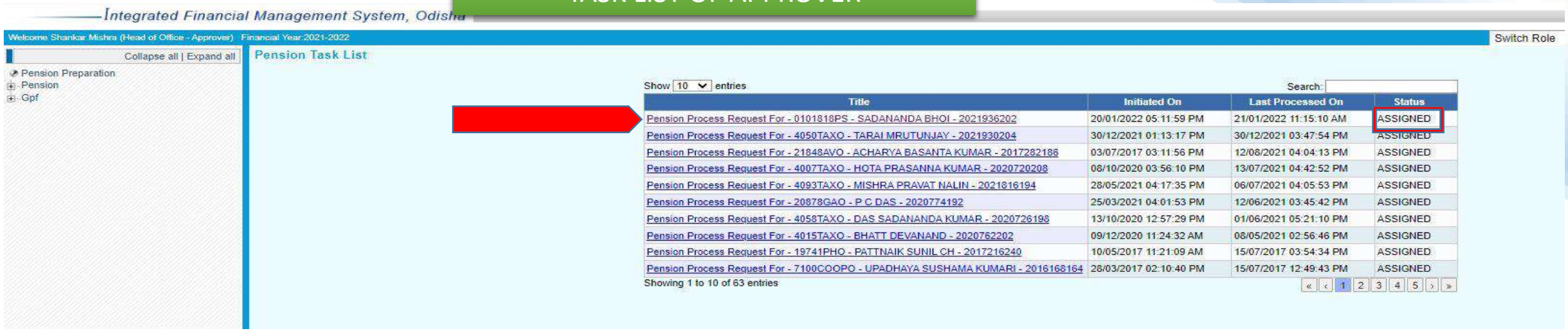
Forward with a note to HoO Approver



By accepting declaration now the operator will forward the file to HoO Approver

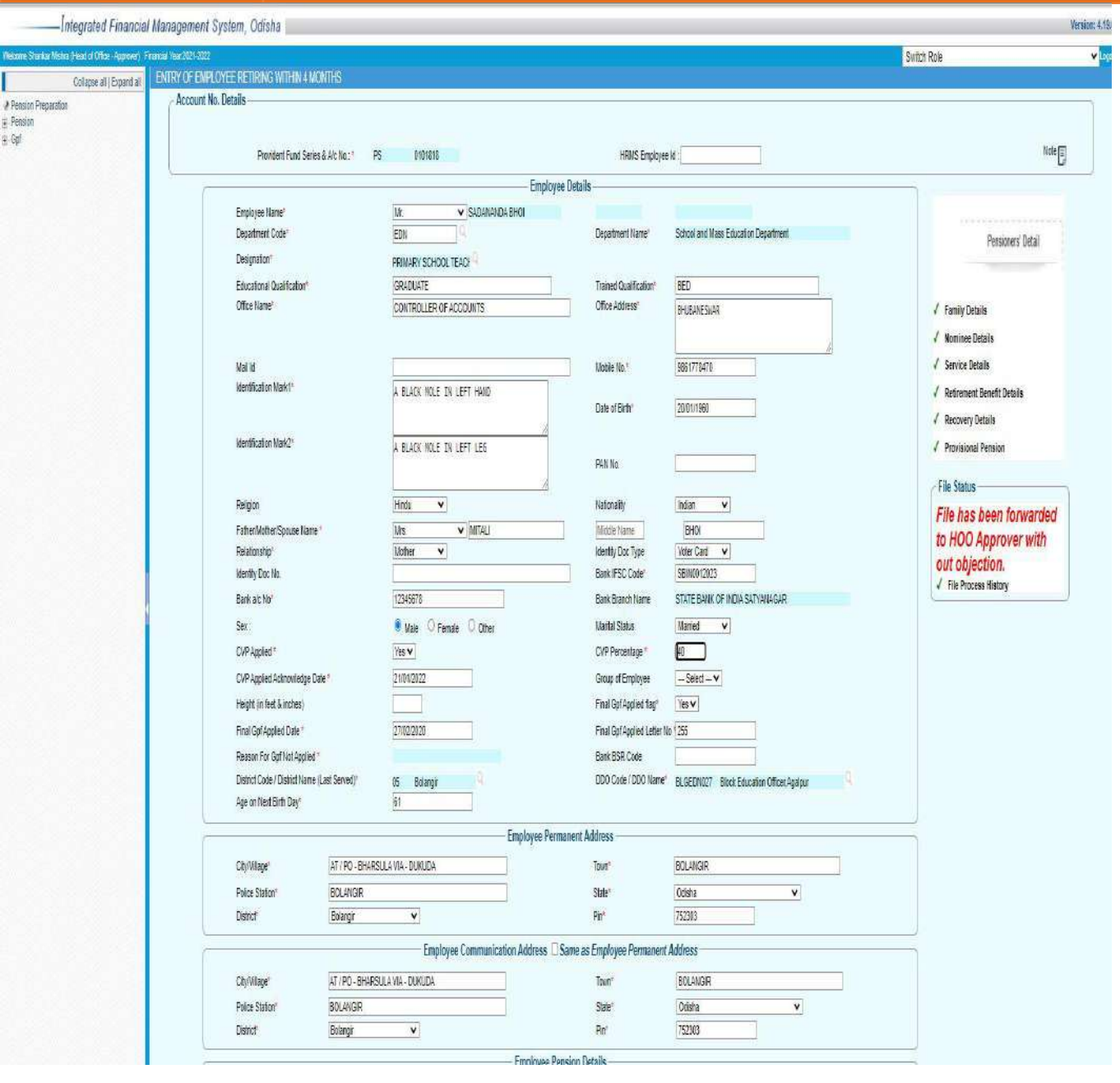
HEAD OF OFFICE APPROVER

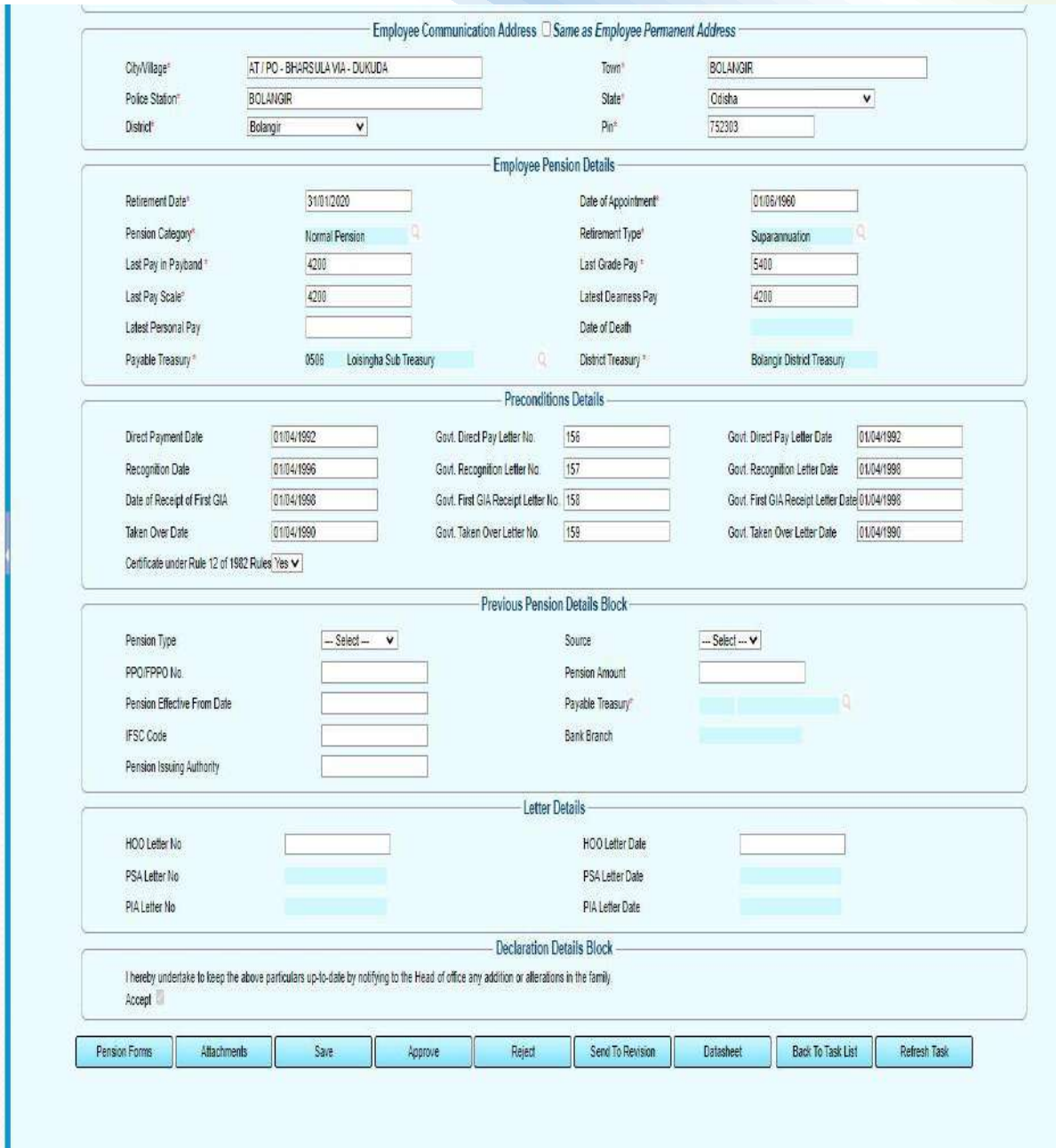
TASK LIST OF APPROVER



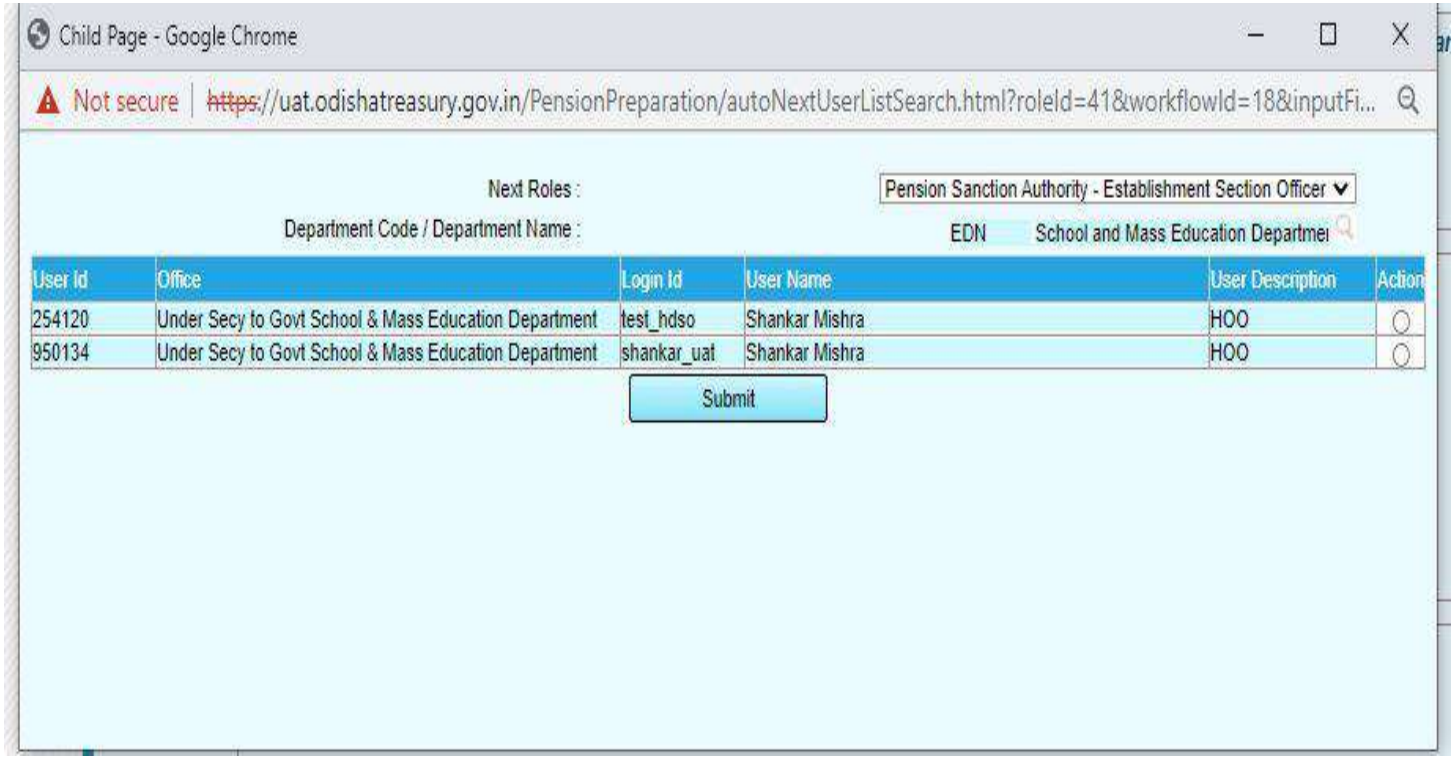
A task will create in the task list of the Approver Id mark with ASSIGNED as soon as it is forwarded by the HoO Operator. Approver can view the details of the task by clicking at the link. Here the Approver can verify and modify all details if required or necessary. Verified and scrutinised file is now ready to APPROVE and FORWERD to the next level i.e Pension Sanctioning Authority (PSA) for further verification with a note.

HEAD OF OFFICE APPROVER



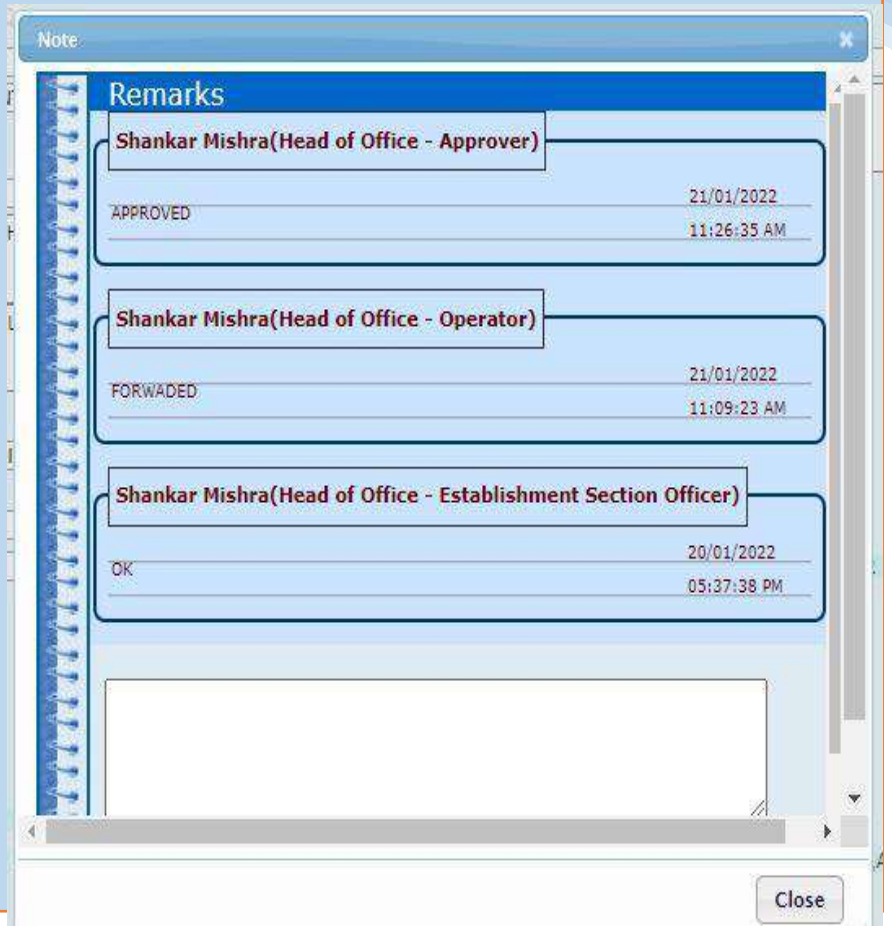


HEAD OF OFFICE APPROVER

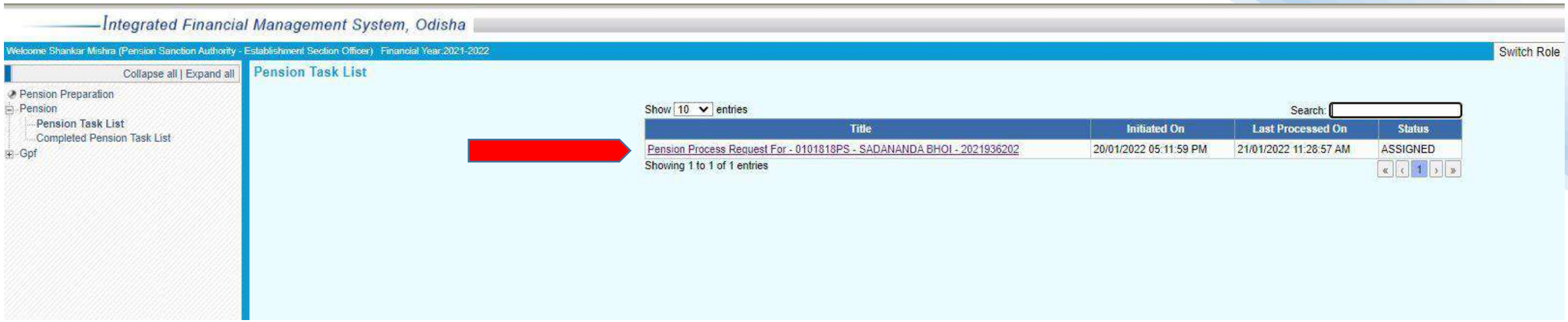


HoO APPROVER

Forward with a note to ED PENSION SANCTION AUTHORITIES

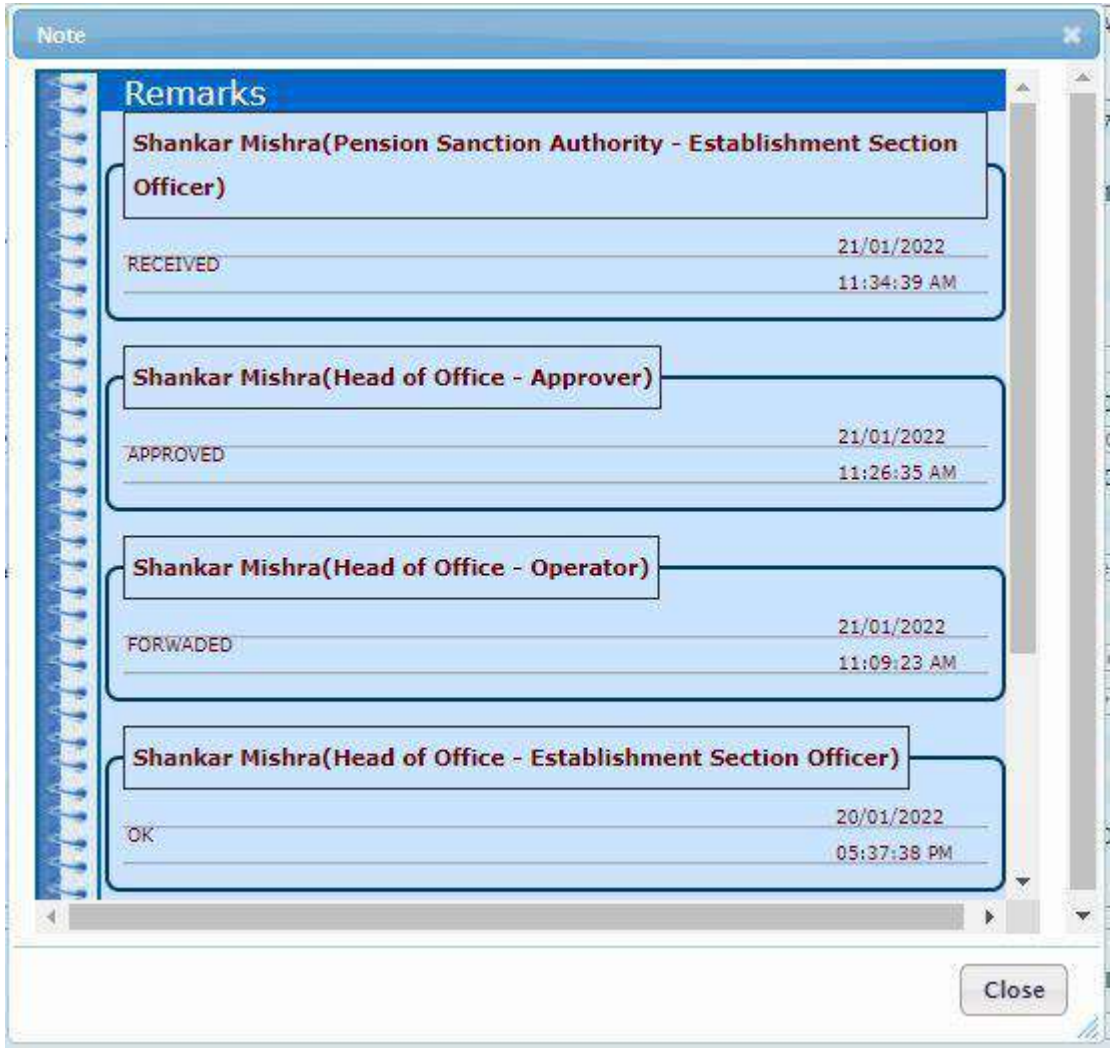


PENSION SANCTION AUTHROTIES- ESTABLISHMENT OFFICER



Task forwarded by the HoO Approver will create a task in task list of the Pension Sanction Authority (PSA's) Establishment Officer task list with a status "ASSIGNED". Now Establishment Officer will receive the task/file with a File Receiving note and forward the same to PSA's Operator.

PENSION SANCTION AUTHROTIES- ESTABLISHMENT OFFICER



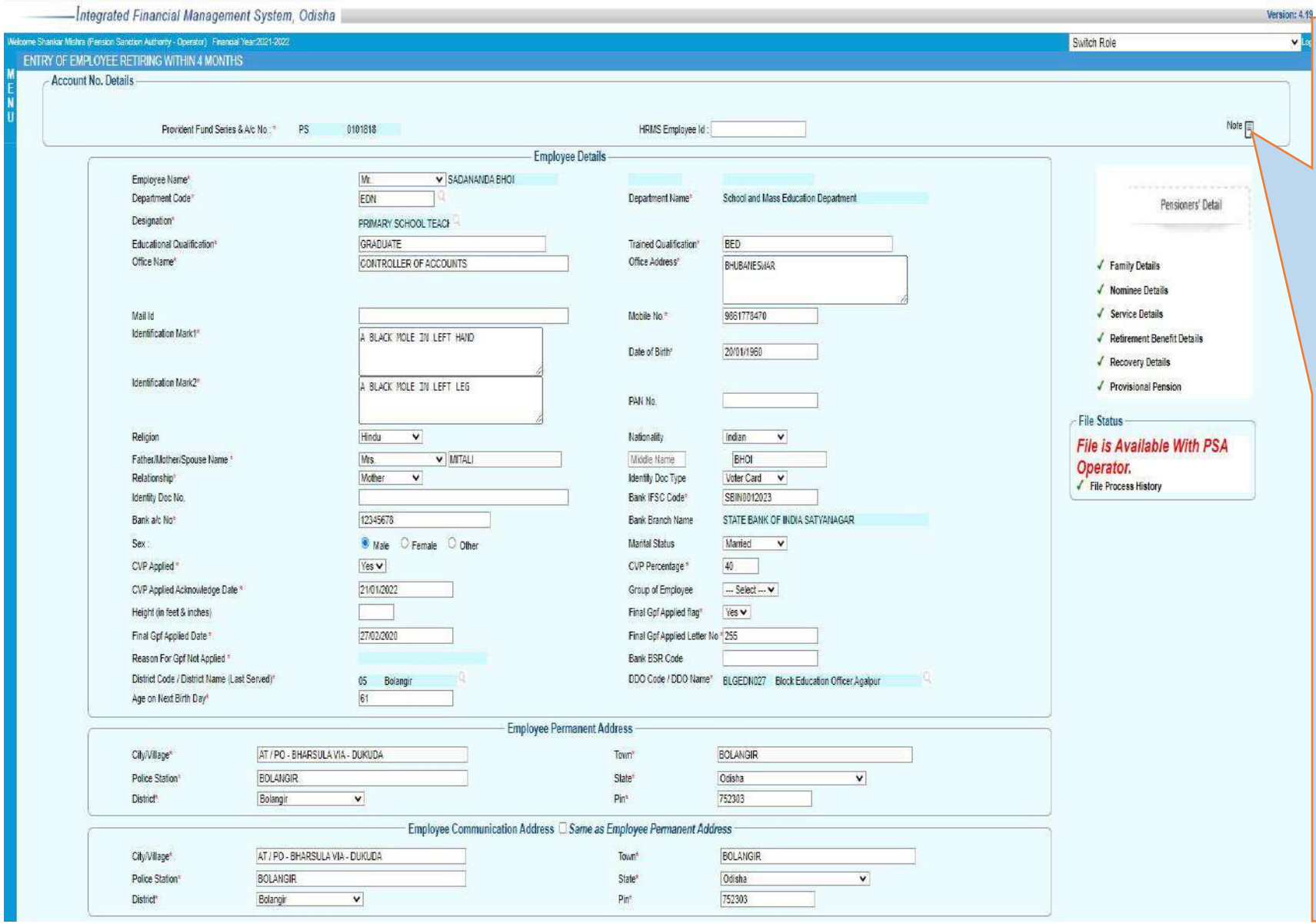
Note:- This note sanction carries or keep all information of the file, like from the HoO EO to PSA Approver through which hierarchy it has received or forwarded and what are the modification done in different level.

Note in each level is mandatory constraint before forwarding to next level.

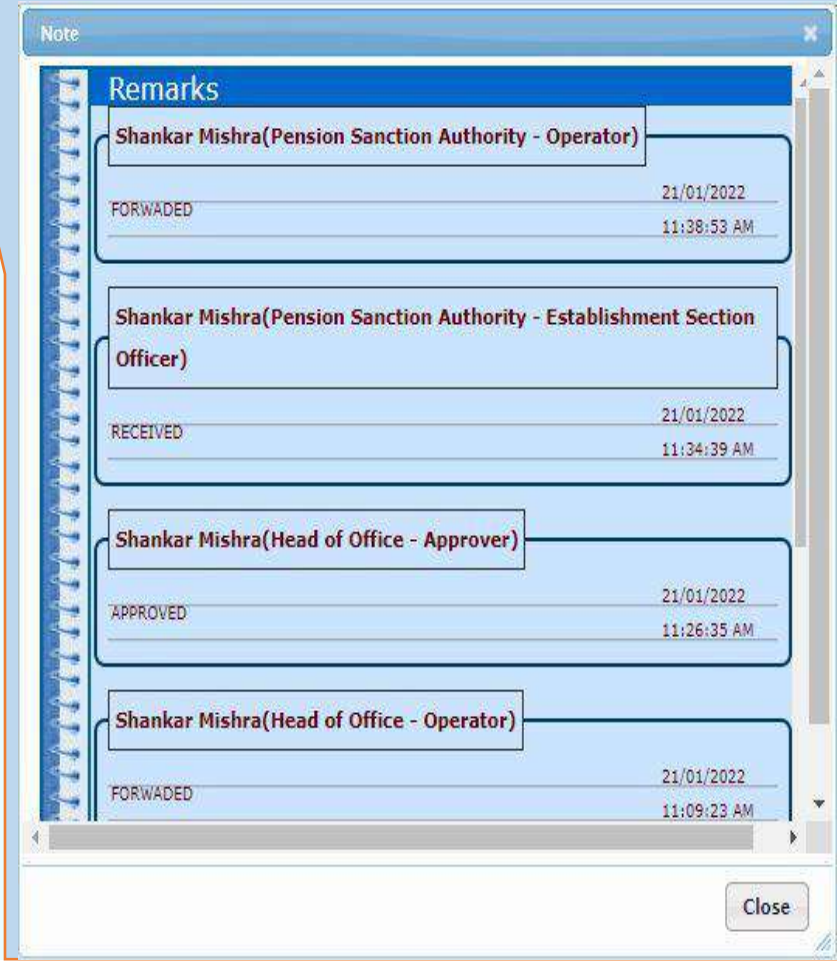
PENSION SANCTION AUTHROTIES-OPERATOR

PSA Operator has the same privilege like HoO Operator, verify and scrutinise the information filled by the HoO and also do the modification when and where required with a note.

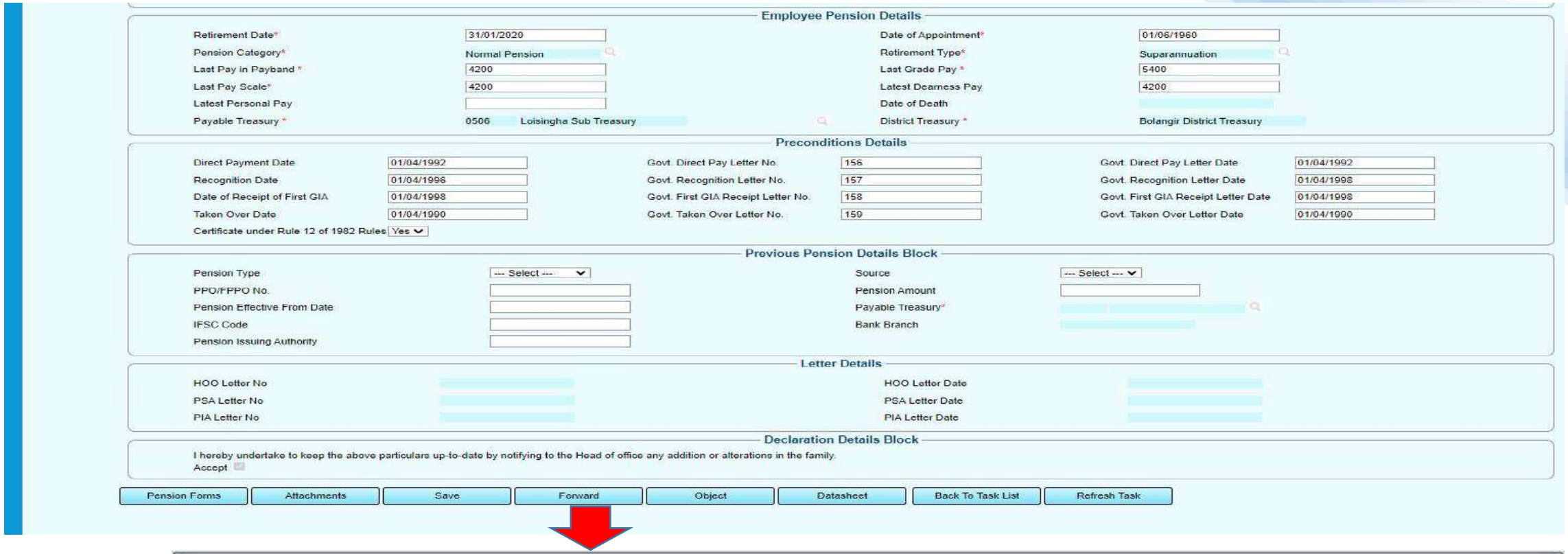
PENSION SANCTION AUTHROTIES-OPERATOR

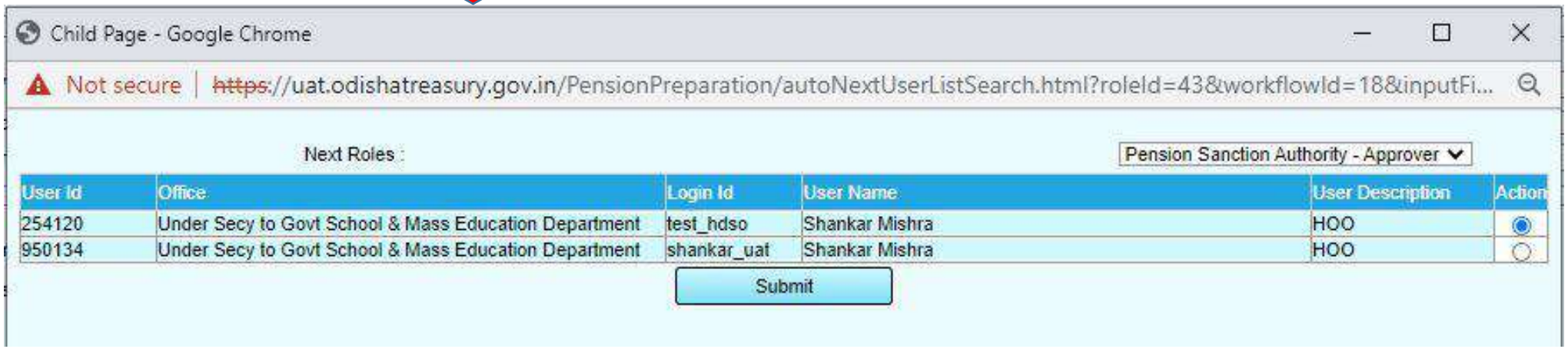


PSA OPERATOR
NOTE

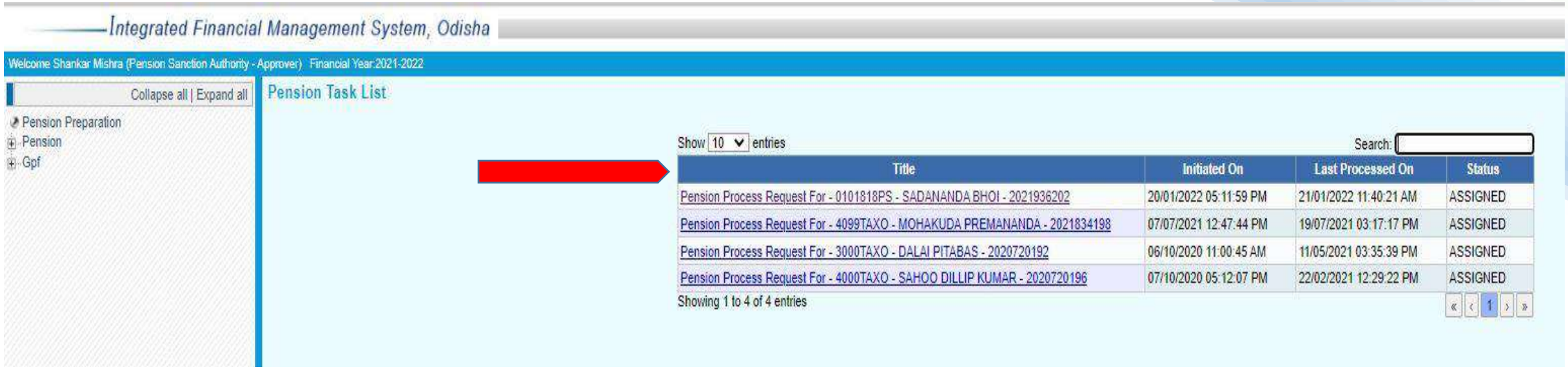


PENSION SANCTION AUTHROTIES-OPERATOR



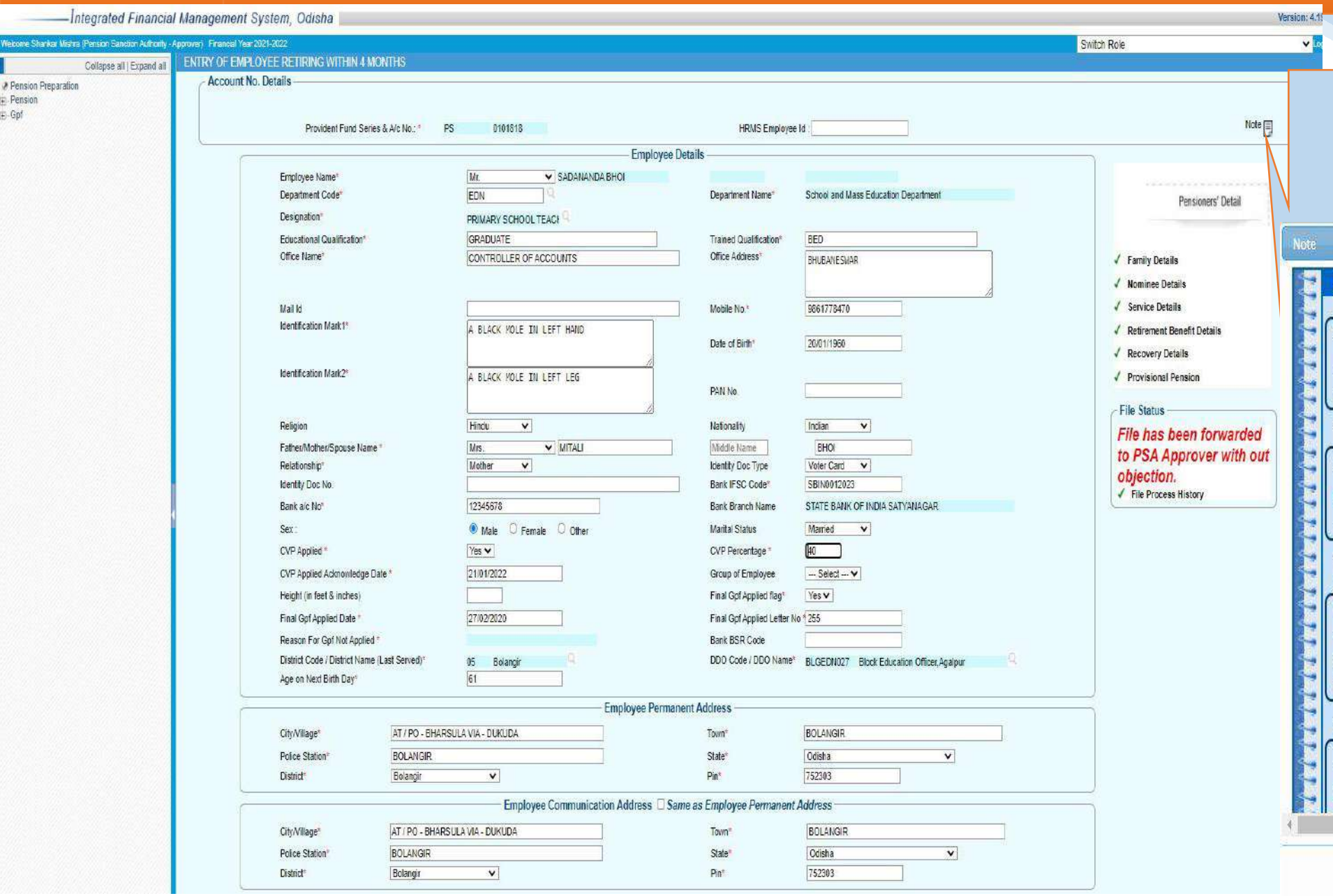


PENSION SANCTION AUTHROTIES-APPROVER

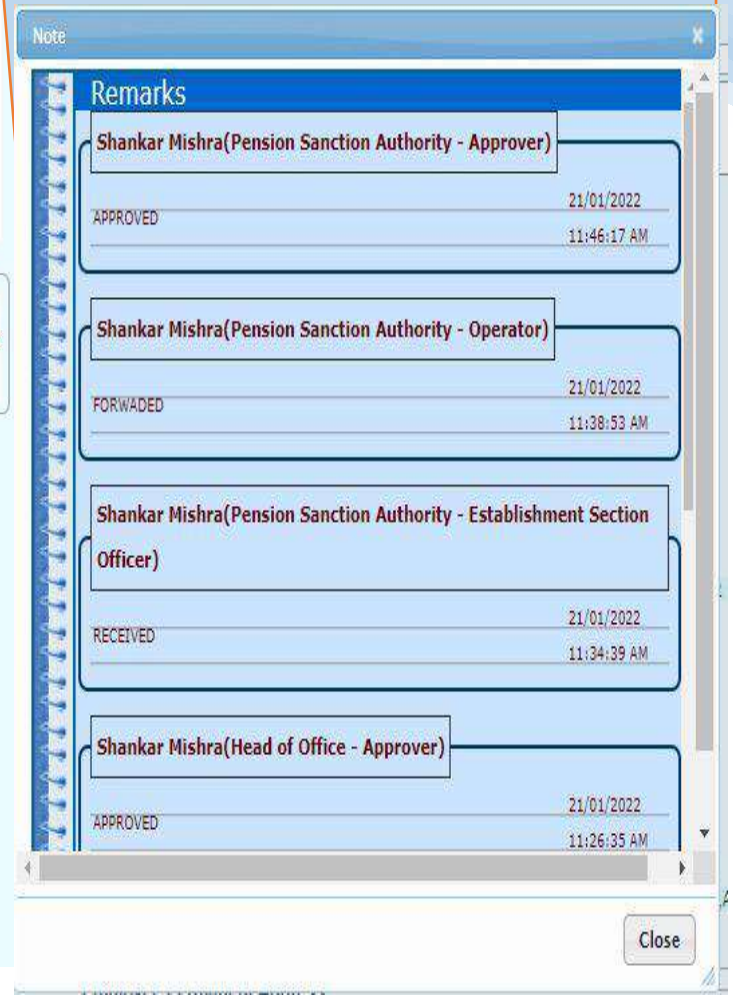


Task ASSIGNED to PSA APPROVER can be viewed by clicking the link present in the task list. PSA Approver will endorse DSC in all attachments that are sent by all five level and Applicant. After verifying all details and applying DSC, now the file is ready to be sent to Controller of Accounts office with a forwarding note in note section.

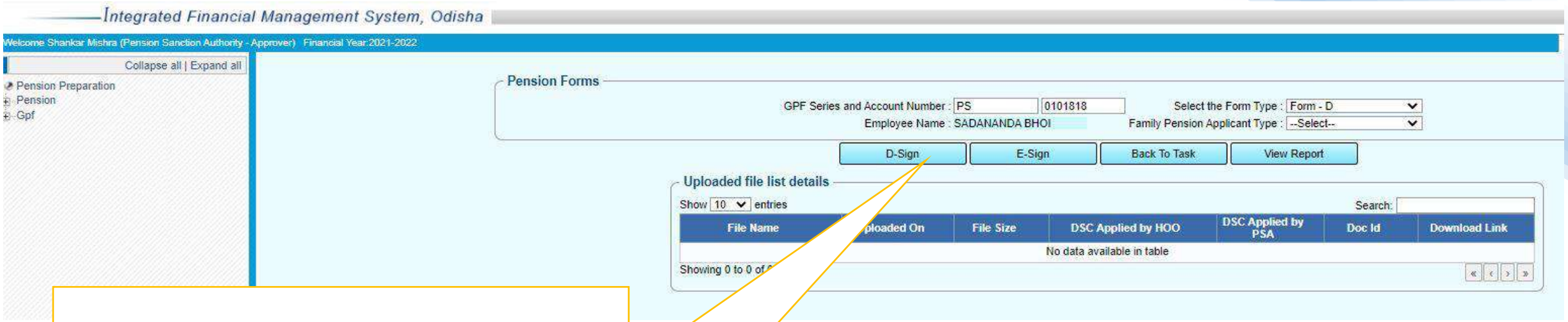
PENSION SANCTION AUTHROTIES- APPROVER



PSA APPROVER NOTE

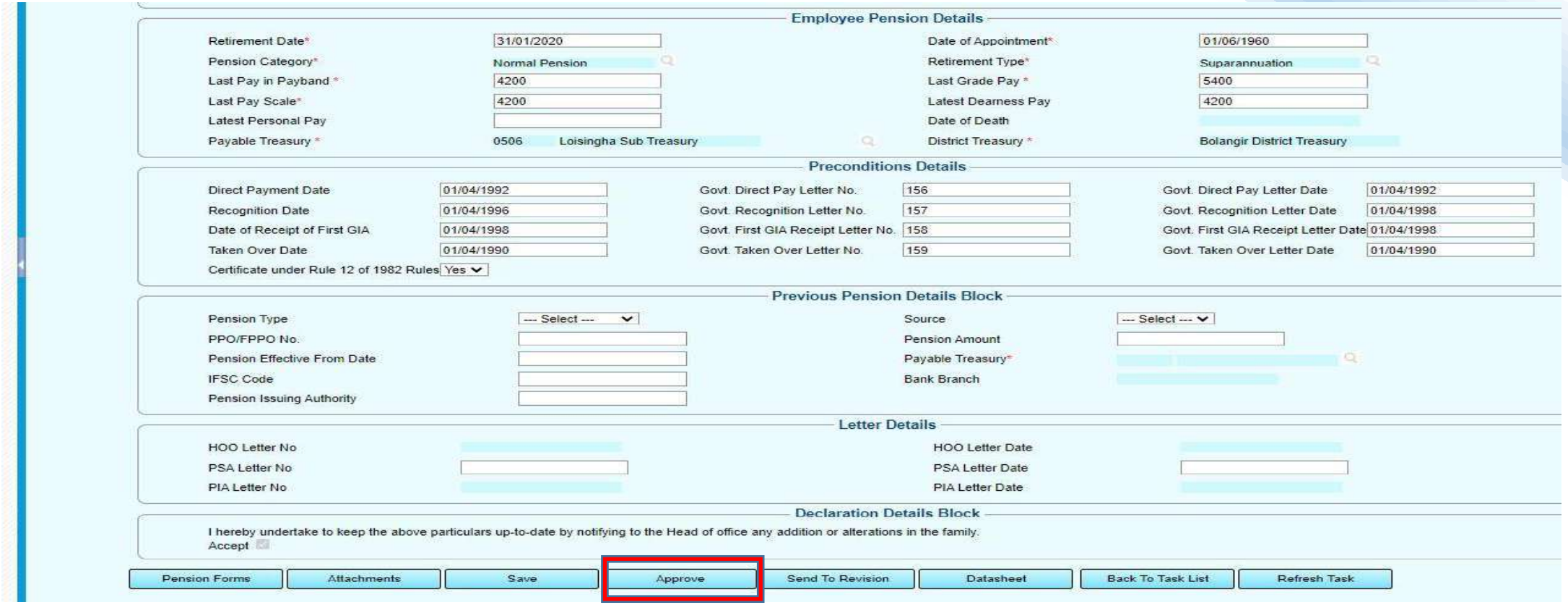


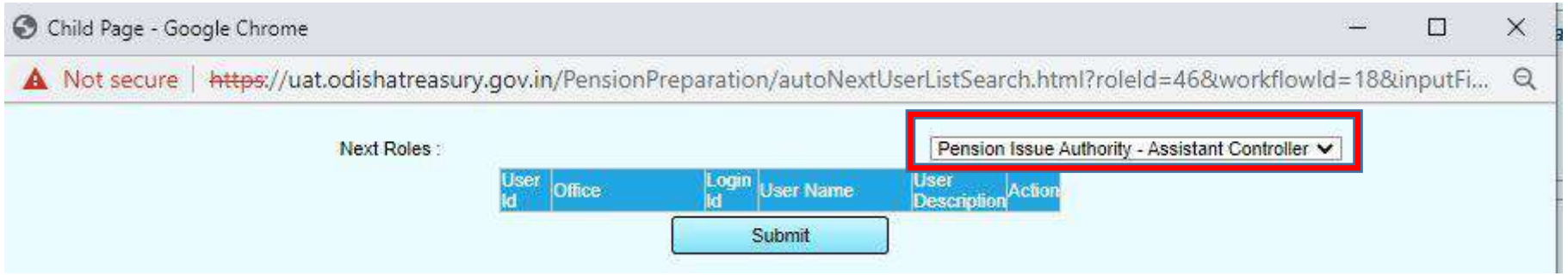
PENSION SANCTION AUTHROTIES- APPROVER



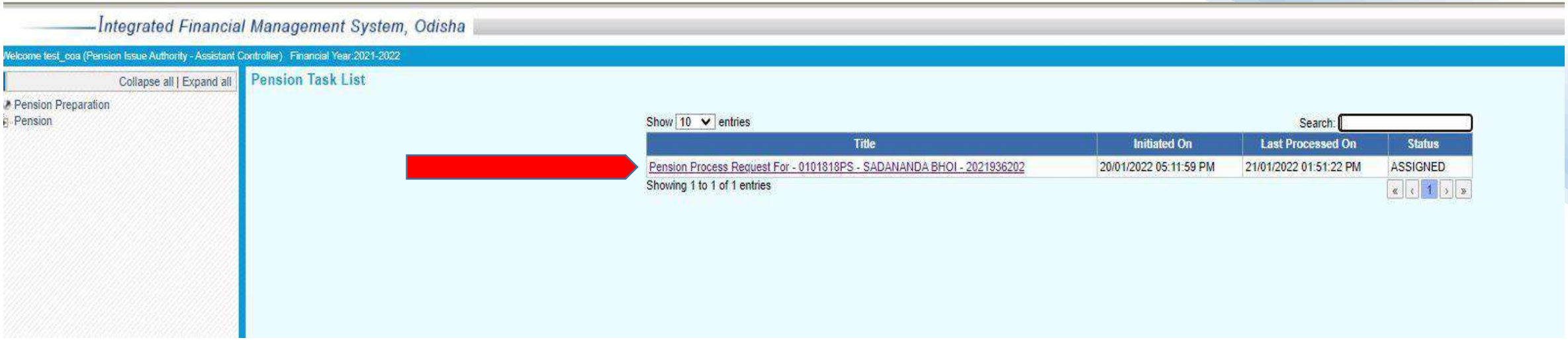
By Selecting the forms PSA Approver can put digital Sign.

PENSION SANCTION AUTHROTIES- APPROVER

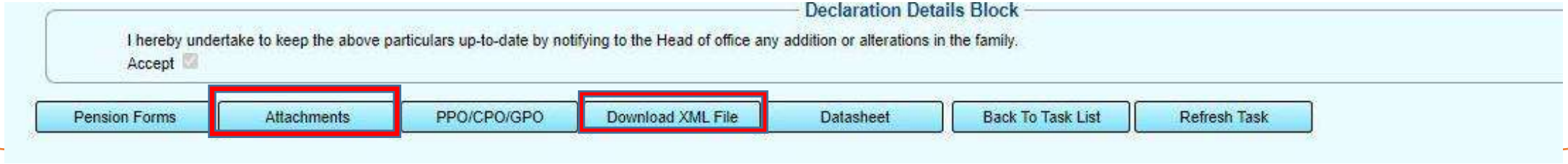




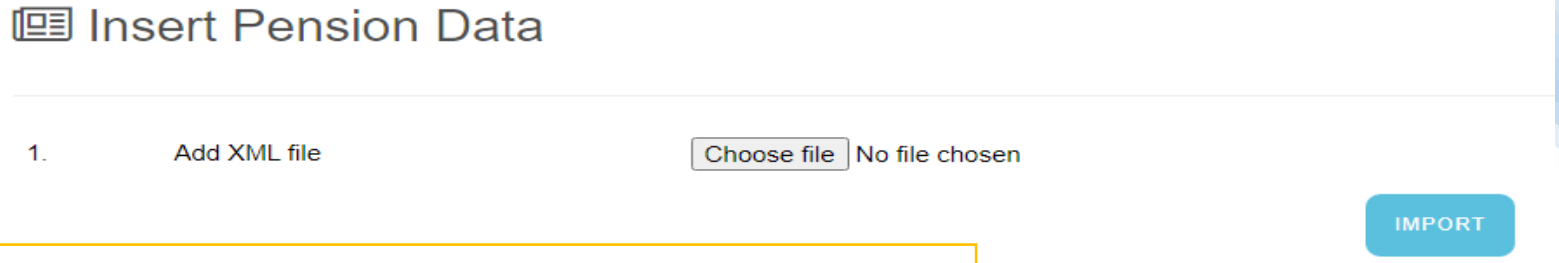
ASST. CONTROLLER- CONTROLLER OF ACCOUNTS



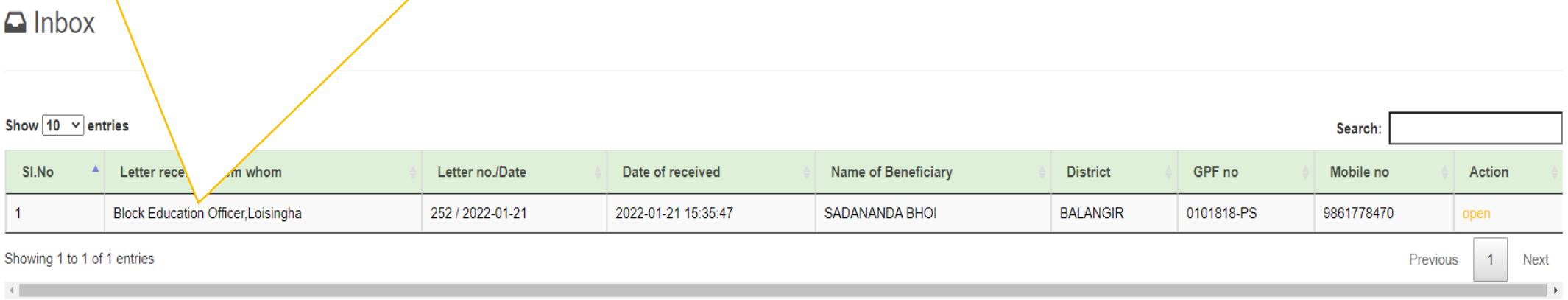
Task approved and forwarded by the PSA now available in ASST. CONTROLLER- CONTROLLER OF ACCOUNTS Login. By clicking the task CAO office will receive see the details of the application and download the .XML file with attachments by clicking “download XML” and “Attachments” menu..



XML Files are import to CAO system

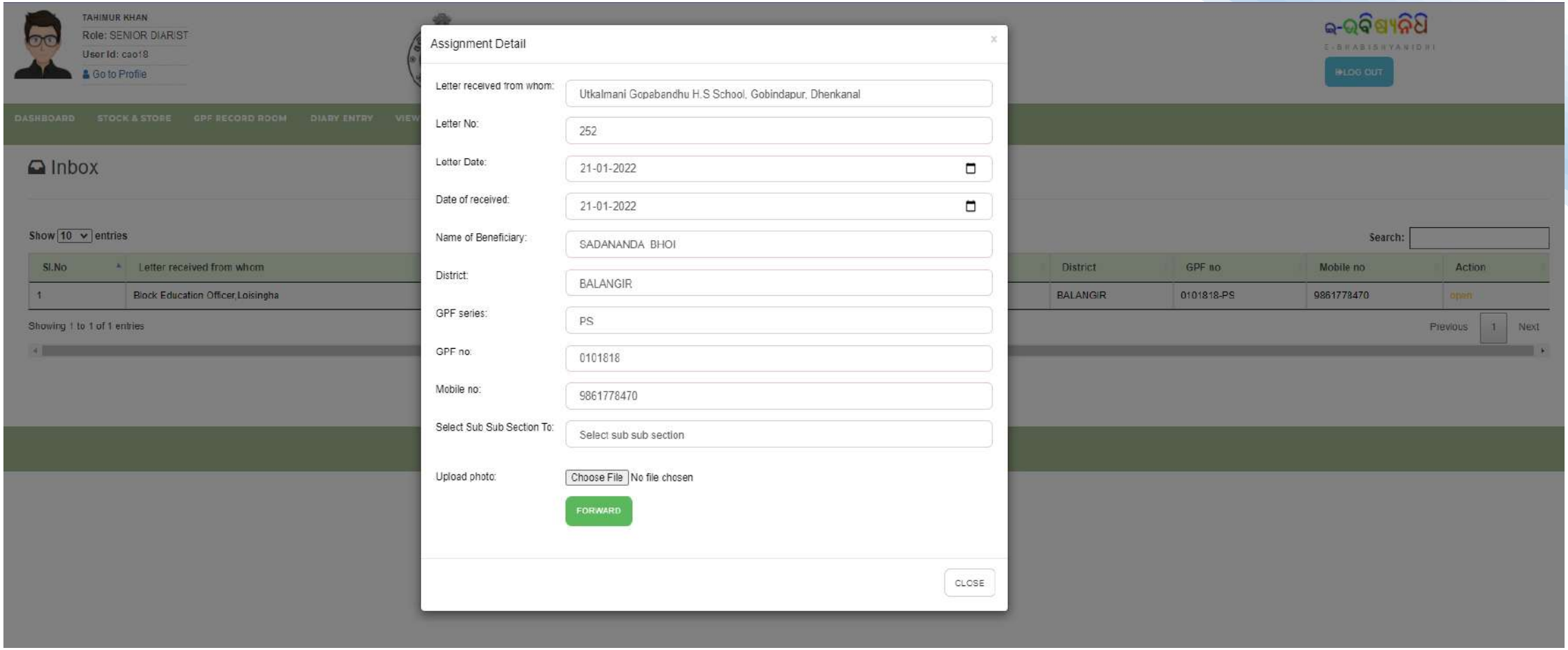


A diary task will be automatically created to in the office dairy login



© NIC, CONTROLLER OF ACCOUNTS,ODISHA,BHUBANESWAR

Controller of Accounts

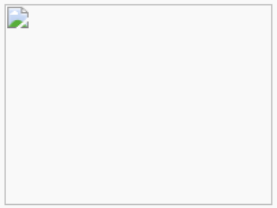


After clicking “OPEN” it ask to select the PDA(Pension Dealing Asst.) and upload the scanned photo.

Controller of Accounts

Pension Section

FORM NO. - 4
(See Executive Instruction Para 5(1))
FORM FOR ASSESSING PENSIONAND GRATUITY
(To be sent in duplicate if payment is desired in a different audit circle)



Choose Case Type*	○ Govt ○ Aided ○ ULB		
File No*	SDVSDVSDV	PSA Name and Address*	Utkalmani Gopabandhu H.S School, Gobindapur, Dhenkanal
HRMS ID		Employee Name	SADANANDA BHOI
Letter Number	252	Dated	21-01-2022
Series	PS	GPF Account No	0101818
Mobile no	9861778470	Present Or Last Designation*	Select Designation
Gender*	◉ Male ○ Female	Date of Birth of Pensioner*	20-01-1960
Correspondence Address*	AT-AT / PO - BHARSULA VIA - DUKUDA,BOLANGIR, PS- BOLANGIR, DIST- BALANGIR,ODISHA, PIN- 752303		
Class of Pension*	Superannuation pension	LTA PENSION	○ Yes ○ No
Date of Death While in Service	dd-mm-yyyy	Date of Death After Retirement	dd-mm-yyyy

If 2nd pension and above

Relation with nomini	Status	Date of Commence / Re-marriage	Spouse is a Govt employee	Old PPO No
Select	Select	dd-mm-yyyy	☐	

Pension Rules Applicable	Pension rule OAEIERB-81 OCS(pen)1992

After Approve of task at Asst. Controller PPO, GPO, CPO and Intimation will be generate and Digitally Signed.

Pension Section

PART 1 | PART 2 | PART 3 | PART 4 | PART 5 | PART 6 | PART 7 | PART 8

Get the Pdf: OPEN DATA SHEET | OPEN COMMUTATION | OPEN GRATUITY | OPEN PART-1 PART-2 | INTIMATION LETTER | APPROVE

Page - 1

OFFICE OF THE CONTROLLER OF ACCOUNTS, ODISHA,BHUBANESWAR
PENSION ASSESSMENT-CUM-DATASHEET

FILE No. / FPPO No. PEN-VI-135/2020

1. TPPO No./TFPPO No. : P1220RGD45/ GPO NO G1220RGD32 OF 12/2020 CVPO NO C1220RGD32 OF 12/2020)
2. CLASS OF PENSION :SUPERANNUATION PENSION
3. NAME :RAMESH CHANDRA CHHUALSINGH
4. DESIGNATION :Retd. PRIMARY SCHOOL TEACHER
5. SCALE :376---L9C17---56900
6. NAME OF P.S.A :BEO, KOLANARA
7. LETTER No. AND DATE :1274 Dated 07/10/2020
8. CORRESPONCE ADDRESS :AT-SAIPRIYA NAGAR, PO/DIST-RAYAGADA, PIN-765001
9. DATE OF BIRTH :01/10/1960
10. DATE OF APPOINTMENT :28/11/1986
11. DATE OF RETIREMENT / DEATH WHILE IN SERVICE :30/09/2020

Page - 2

12. DATE OF DETH AFTER RETIREMENT :
13. DATE OF DIRECT PAYMENT :
14. DATE OF RECOGNITION :
15. DATE OF RECEIPT OF FIRST GIA :
16. DATE OF TAKEN OVER :05/09/1989
17. CERTIFICATE UNDER RULE -12 :
18. GROSS SERVICE :33 years 10 months 3 days (FROM Dt. 28/11/1986 TO Dt. 30/09/2020)
    NON-GOVT. PERIOD :FROM Dt. 28/11/1986 TO Dt. 04/09/1989
    GOVT. PERIOD :FROM Dt. 05/09/1989 TO Dt. 30/09/2020
19. NON QUALIFYING SERVICE : 0 Years 0 Months 0 Days
20. NET QUALIFYING SERVICE :33 years 10 months 3 days
    GOVT. QUALIFYING PERIOD :31 years 0 months 26 days
    NON-GOVT. QUALIFYING PERIOD :2 years 9 months 7 days
21. LAST/PRESUMPTIVE PAY(BASIC + GRADE)): 56900 + 0 = 56900
(For DCRG calculation under ORSP Rule 2017 BASIC + DA : 56900 + 9673 = 66573)

Page - 3

22. BASIC PENSION(Govt + Non Govt) :28450/pm + TI Wef 01/10/2020
23. FAMILY PENSION :
    I. HIGHER RATE OF FAMILY PENSION :28450/pm + TI upto Dt. 30/09/2025
    II. NORMAL RATE OF FAMILY PENSION :17070/pm + TI
24. NAME OF THE SPOUSE/FAMILY PENSIONER WITH DOB (If Alive) : BASANTI DEI (WIFE) (24/05/1964
25. NAME OF OTHER FAMILY PENSIONER WITH DOB (If spouse not alive) :
26. RELATION WITH DECEASED EMPLOYEE : WIFE
27. COMMUTATION OF PENSION :
    I. NET GOVT. QUALIFYING SERVICE PERIOD:31 years 0 months 26 days
    II. PENSION FOR GOVT. SERVICE :28450
    III. AMOUNT COMMUTED :11380
    IV. COMMUTED VALUE OF PENSION :1118973
    V. RESIDUARY AMOUNT OF PENSION :17070
28. RECEIVING TREASURY - CODE JAGATSINGPUR :1201 DISTRICT TREASURY,
29. PAYABLE AT TREASURY - CODE JAGATSINGPUR :1201 DISTRICT TREASURY,

Page - 4

30. DCRG AMOUNT ADMISSIBLE (Govt + Non Govt) :1098455 + 0 = 1098455
31. DCRG AMOUNT WITHHELD :0
32. DCRG AMOUNT RECOVERED :0
33. DETAILS OF RECOVERY :

Sl No.	AMOUNT	MAJOR HEAD	SUBHEAD	MINOR HEAD	REMARKS
1	0				
2	0				
3	0				

34. DCRG AMOUNT AUTHORISED :1098455
35. SHARE OF DCRG :

SIGNATURE OF A.S.O. | SIGNATURE OF S.O. | SIGNATURE OF A.C.A./Dy.Controller

Data sheet prepared by PRASANTA KUMAR BEHERA on dated :-21/12/2020 11:32:15

Intimation

OFFICE OF THE CONTROLLER OF ACCOUNTS, ODISHA,BHUBANESWAR

FILE NO.PEN-VI-135/2020 DATE.21/12/2020
Issue No.7

To
THE TREASURY OFFICER DISTRICT TREASURY, JAGATSINGPUR
PAYABLE AT: DISTRICT TREASURY, JAGATSINGPUR

Sir,
I am forwarding herewith P.P.O/F.P.P.O No. **P1220RGD45** ,GPO No. **G1220RGD32 OF 12/** and CVP No. **C1220RGD32 OF 12/** of Shri/Smt. RAMESH CHANDRA CHHUALSINGH for arranging payment subject to the instructions overleaf.

Encl. :-
(1) Both halves of PPO / GPO / CVPO.
(2) Two copies of Passport size attested Photographs.
(3) Specimen Signature / Thumb Impression.
(4) Descriptive Roll.

Yours faithfully,
Deputy Controller / Asst. Controller
Office of the Controller of Accounts

Memo No. 8 Dt. 21/12/2020

Copy forwarded for information to :
Shri/Smt. RAMESH CHANDRA CHHUALSINGH W/O /H/O /S/O /D/O AT-SAIPRIYA NAGAR, PO/DIST-RAYAGADA, PIN-765001

Memo No. 9
BEO, KOLANARA for information with reference to his Letter No. 1274 Dt. 07/10/2020

Deputy Controller / Asst. Controller
Office of the Controller of Accounts

*Note :-The Document is digitally signed & electronically generated and therefore needs no ink signature as per IT ACT 2000

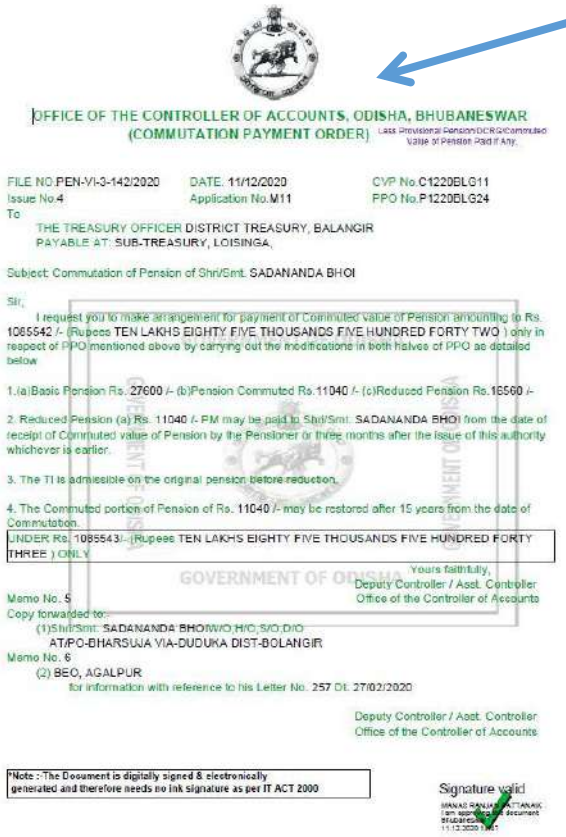
Contd...

After Approve of task at Asst. Controller PPO, GPO, CPO and Intimation will be generate and Digitally Signed.

Pension Section

PART 1 | PART 2 | PART 3 | PART 4 | PART 5 | PART 6 | PART 7 | PART 8

Get the Pdf: OPEN DATA SHEET | OPEN COMMUTATION | OPEN GRATUITY | OPEN PART-1 PART-2 | INTIMATION LETTER | APPROVE



OFFICE OF THE CONTROLLER OF ACCOUNTS, ODISHA, BHUBANESWAR
(COMMUTATION PAYMENT ORDER)

FILE NO.PEN-VI-3-142/2020 DATE. 11/12/2020 CVP No.C1220BLG11
Issue No.4 Application No.M11 PPO No.P1220BLG24

To
THE TREASURY OFFICER DISTRICT TREASURY, BALANGIR
PAYABLE AT: SUB-TREASURY, LOISINGA,

Subject: Commutation of Pension of Shri/Smt. SADANANDA BHOI

Sir,
I request you to make arrangement for payment of Commuted value of Pension amounting to Rs. 1085542 /- (Rupees TEN LAKHS EIGHTY FIVE THOUSANDS FIVE HUNDRED FORTY TWO) only in respect of PPO mentioned above by carrying out the modifications in both halves of PPO as detailed below

1.(a)Basic Pension Rs. 27600 /- (b)Pension Commuted Rs.11040 /- (c)Reduced Pension Rs.16560 /-

2. Reduced Pension (a) Rs. 11040 /- PM may be paid to Shri/Smt. SADANANDA BHOI from the date of receipt of Commuted value of Pension by the Pensioner or three months after the issue of this authority whichever is earlier.

3. The TI is admissible on the original pension before reduction.

4. The Commuted portion of Pension of Rs. 11040 /- may be restored after 15 years from the date of Commutation.

UNDER Rs. 1085543/- (Rupees TEN LAKHS EIGHTY FIVE THOUSANDS FIVE HUNDRED FORTY THREE) ONLY

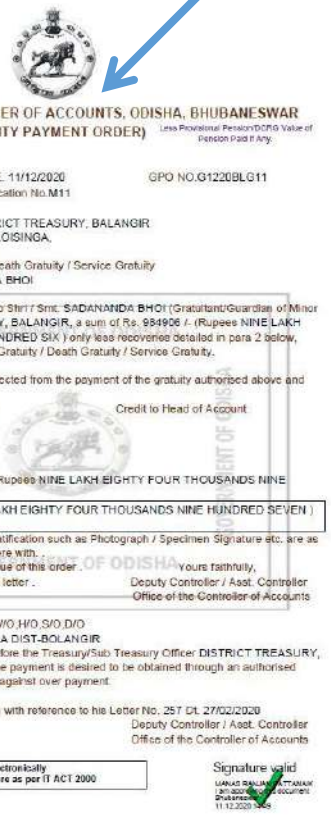
Yours faithfully,
Deputy Controller / Asst. Controller
Office of the Controller of Accounts

Memo No. 5
Copy forwarded to:
(1)Shri/Smt. SADANANDA BHOI/W/O.H/O.S/O.D/O
AT/PO-BHARSUJA VIA-DUDUKA DIST-BOLANGIR
Memo No. 6
(2) BEO, AGALPUR
for information with reference to his Letter No. 257 Dt. 27/02/2020

Deputy Controller / Asst. Controller
Office of the Controller of Accounts

*Note :-The Document is digitally signed & electronically generated and therefore needs no ink signature as per IT ACT 2000

Signature valid



OFFICE OF THE CONTROLLER OF ACCOUNTS, ODISHA, BHUBANESWAR
(GRATUITY PAYMENT ORDER)

FILE NO.PEN-VI-3-142/2020 DATE. 11/12/2020 GPO NO.G1220BLG11
Issue No.4 Application No.M11

To
THE TREASURY OFFICER DISTRICT TREASURY, BALANGIR
PAYABLE AT: SUB-TREASURY, LOISINGA,

Subject: DCRG / Retirement Gratuity / Death Gratuity / Service Gratuity
Case of Sri / Smt. SADANANDA BHOI

Sir,
Please arrange to make payment to Shri / Smt. SADANANDA BHOI (Gratuitant/Guardian of Minor Sri/Kumari) from DISTRICT TREASURY, BALANGIR, a sum of Rs. 984906 /- (Rupees NINE LAKH EIGHTY FOUR THOUSANDS NINE HUNDRED SIX) only less recoveries detailed in para 2 below, being the amount of DCRG/ Retirement Gratuity / Death Gratuity / Service Gratuity.

2. The following recoveries should be effected from the payment of the gratuity authorised above and credited to the heads as follows .

SL. NO.	Amount	Credit to Head of Account
1.		
2.		
3.		
4.		

NET AMOUNT PAYBLE Rs. 984906 /- (Rupees NINE LAKH EIGHTY FOUR THOUSANDS NINE HUNDRED SIX) only

UNDER Rs. 984907 /- (Rupees NINE LAKH EIGHTY FOUR THOUSANDS NINE HUNDRED SEVEN) only

3. The particulars regarding his / her identification such as Photograph / Specimen Signature etc. are as per PPO No. P1220BLG24 / enclosed here with. .
4. The payee is being informed of the issue of this order .
5. Please acknowledge the receipt of the letter .

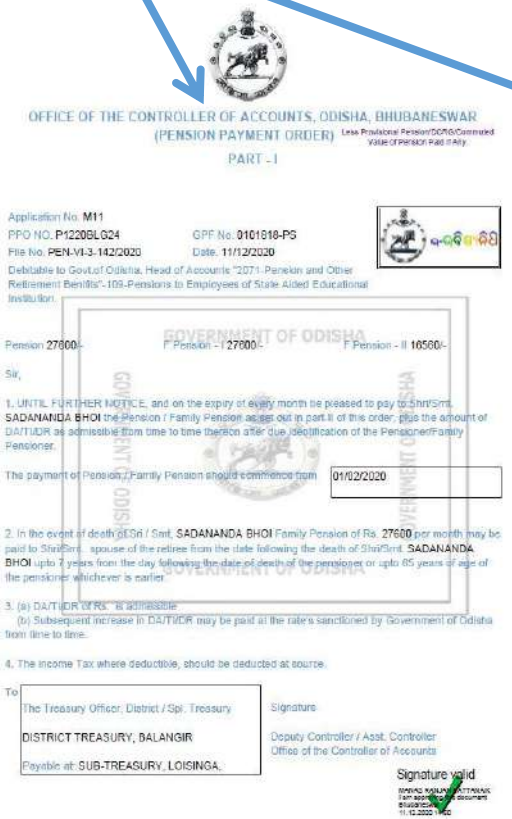
Yours faithfully,
Deputy Controller / Asst. Controller
Office of the Controller of Accounts

Memo No. 5
Copy forwarded to:-
(1)Shri/Smt. SADANANDA BHOI W/O.H/O.S/O.D/O
AT/PO-BHARSUJA VIA-DUDUKA DIST-BOLANGIR
for information.He/She should appear before the Treasury/Sub Treasury Officer DISTRICT TREASURY, BALANGIR to receive payment unless the payment is desired to be obtained through an authorised agent who has Indemnified Government against over payment.
Memo No. 6
(2) BEO, AGALPUR for information with reference to his Letter No. 257 Dt. 27/02/2020

Deputy Controller / Asst. Controller
Office of the Controller of Accounts

*Note :-The Document is digitally signed & electronically generated and therefore needs no ink signature as per IT ACT 2000

Signature valid



OFFICE OF THE CONTROLLER OF ACCOUNTS, ODISHA, BHUBANESWAR
(PENSION PAYMENT ORDER)
PART - I

Application No. M11
PPO NO. P1220BLG24 GPF No. 0101616-PS
File No. PEN-VI-3-142/2020 Date. 11/12/2020

Debitable to Govt.of Odisha, Head of Accounts "2071-Pension and Other Retirement Benifits"-109-Pensions to Employees of State Aided Educational Institution.

Pension 27600/- F.Pension - I 27600/- F.Pension - II 16560/-

Sir,

1. UNTIL FURTHER NOTICE, and on the expiry of every month be pleased to pay to Shri/Smt. SADANANDA BHOI the Pension / Family Pension as set out in part II of this order, plus the amount of DA/TI/DR as admissible from time to time thereon after due identification of the Pensioner/Family Pensioner.

The payment of Pension / Family Pension should commence from 01/02/2020

2. In the event of death of Sri / Smt. SADANANDA BHOI Family Pension of Rs. 27600 per month may be paid to Shri/Smt. spouse of the retiree from the date following the death of Shri/Smt. SADANANDA BHOI upto 7 years from the day following the date of death of the pensioner or upto 65 years of age of the pensioner whichever is earlier.

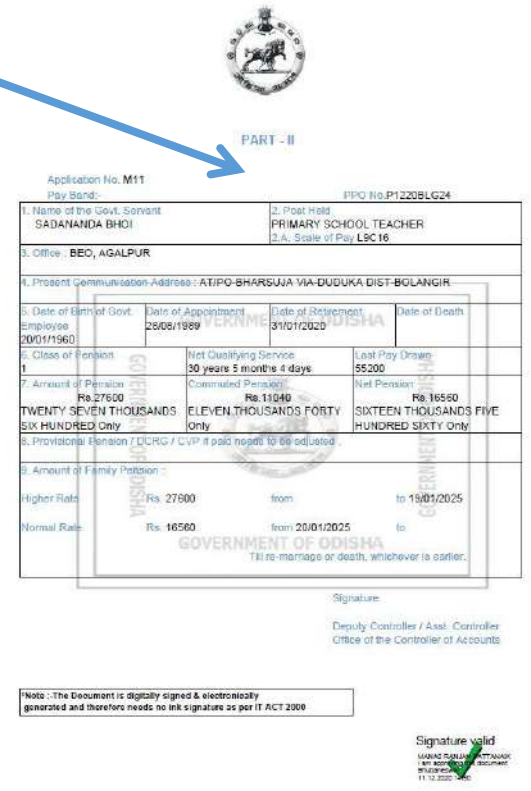
3. (a) DA/TI/DR of Rs. is admissible
(b) Subsequent increase in DA/TI/DR may be paid at the rate sanctioned by Government of Odisha from time to time.

4. The income Tax where deductible, should be deducted at source.

To
The Treasury Officer, District / Spl. Treasury
DISTRICT TREASURY, BALANGIR
Payable at: SUB-TREASURY, LOISINGA,

Signature
Deputy Controller / Asst. Controller
Office of the Controller of Accounts

Signature valid



PART - II

Application No. M11
Pay Band:- PPO No.P1220BLG24

1. Name of the Govt. Servant SADANANDA BHOI		2. Post Held PRIMARY SCHOOL TEACHER 2.A. Scale of Pay L9C16	
3. Office : BEO, AGALPUR			
4. Present Communication Address : AT/PO-BHARSUJA VIA-DUDUKA DIST-BOLANGIR			
5. Date of Birth of Govt. Employee 20/01/1960	Date of Appointment 26/08/1989	Date of Retirement 31/01/2020	Date of Death
6. Class of Pension 1	Net Qualifying Service 30 years 5 months 4 days	Last Pay Drawn 55200	
7. Amount of Pension Rs.27600 TWENTY SEVEN THOUSANDS SIX HUNDRED Only	Commuted Pension Rs.11040 ELEVEN THOUSANDS FORTY Only	Net Pension Rs.16560 SIXTEEN THOUSANDS FIVE HUNDRED SIXTY Only	
8. Provisional Pension / DCRG / CVP if paid needs to be adjusted			
9. Amount of Family Pension :- Higher Rate Rs. 27600 from to 19/01/2025 Normal Rate Rs. 16560 from 20/01/2025 to Till re-marriage or death, whichever is earlier.			

Signature
Deputy Controller / Asst. Controller
Office of the Controller of Accounts

*Note :-The Document is digitally signed & electronically generated and therefore needs no ink signature as per IT ACT 2000

Signature valid

Task List of Asst. Controller. JOB 2

Declaration Details Block

I hereby undertake to keep the above particulars up-to-date by notifying to the Head of office any addition or alterations in the family.

Accept ☑

Pension Forms | Attachments | PPO/CPO/GPO | Approve | Download XML File | Datasheet | Back To Task List | Refresh Task

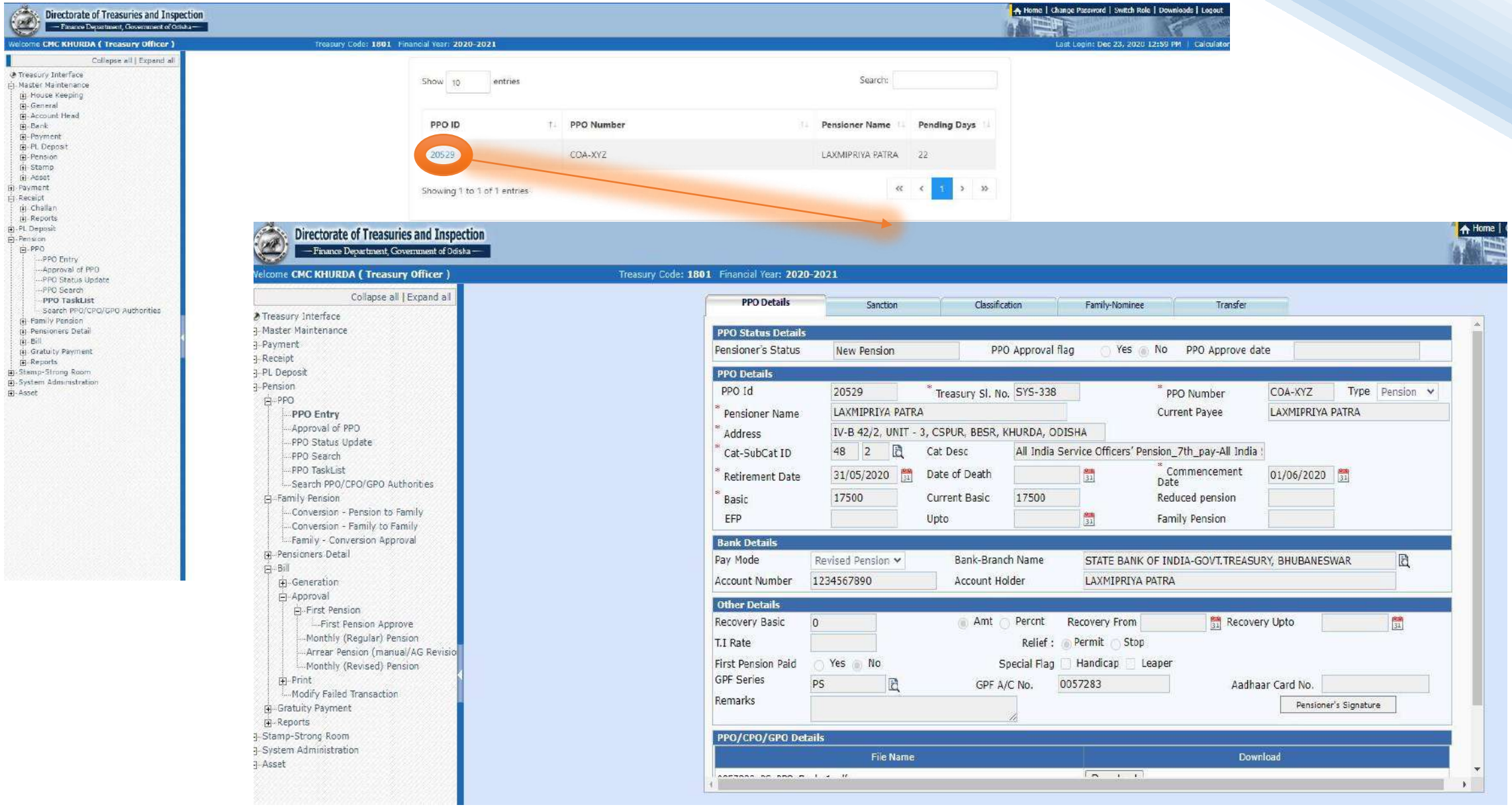
Supporting Document Attachments

Uploaded	File Number	Document Name
✓	1.	PPO Book 1
✗	2.	PPO Book 2
✗	3.	CPO Book
✗	4.	GPO Book 1
✗	5.	GPO Book 2
✗	6.	GPO Book 3
✗	7.	GPO Book 4
✗	8.	GPO Book 5
✗	9.	GPO Book 6

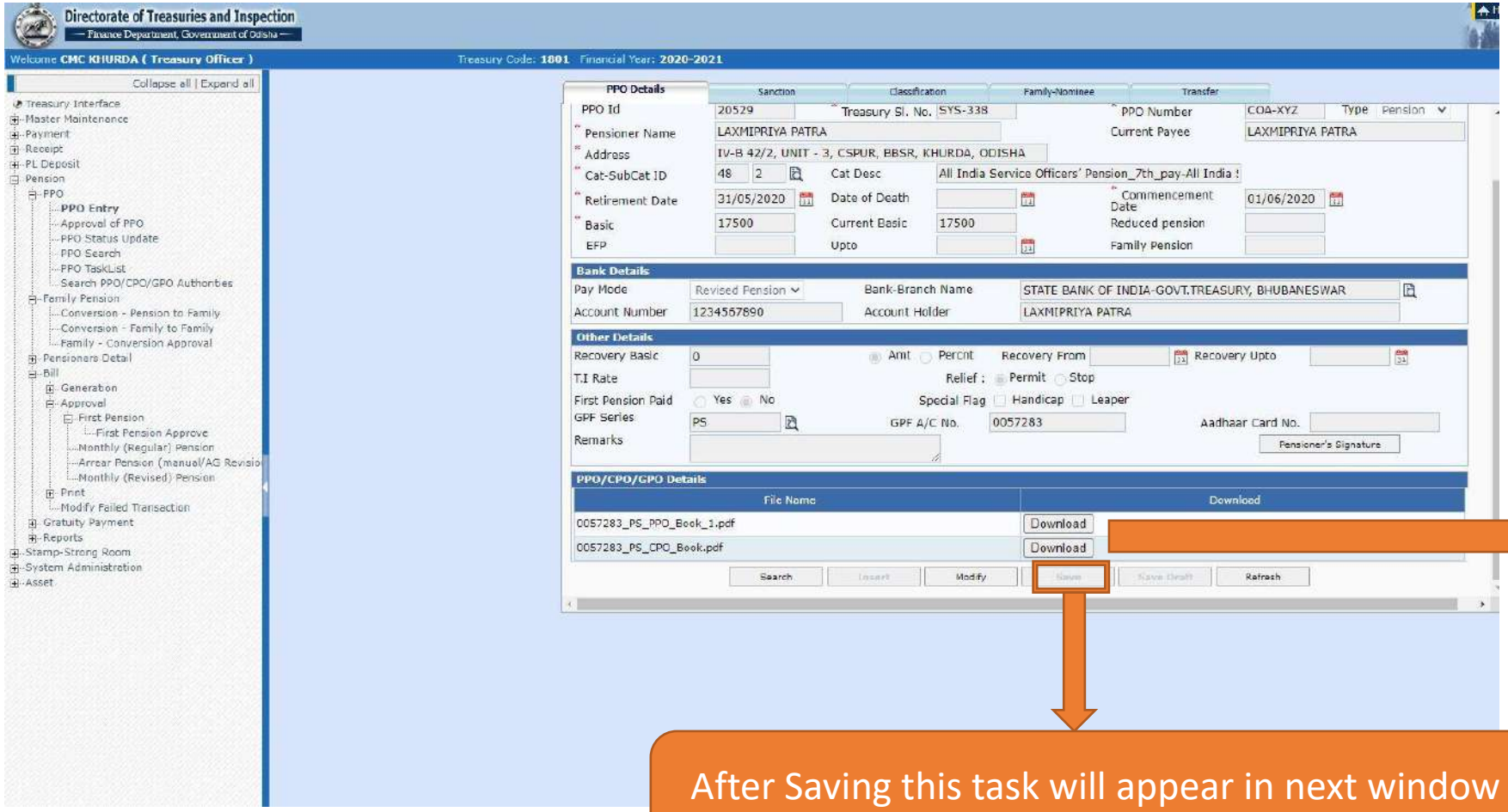
Back To Task

Treasury Portal

Controller of Accounts, Odisha



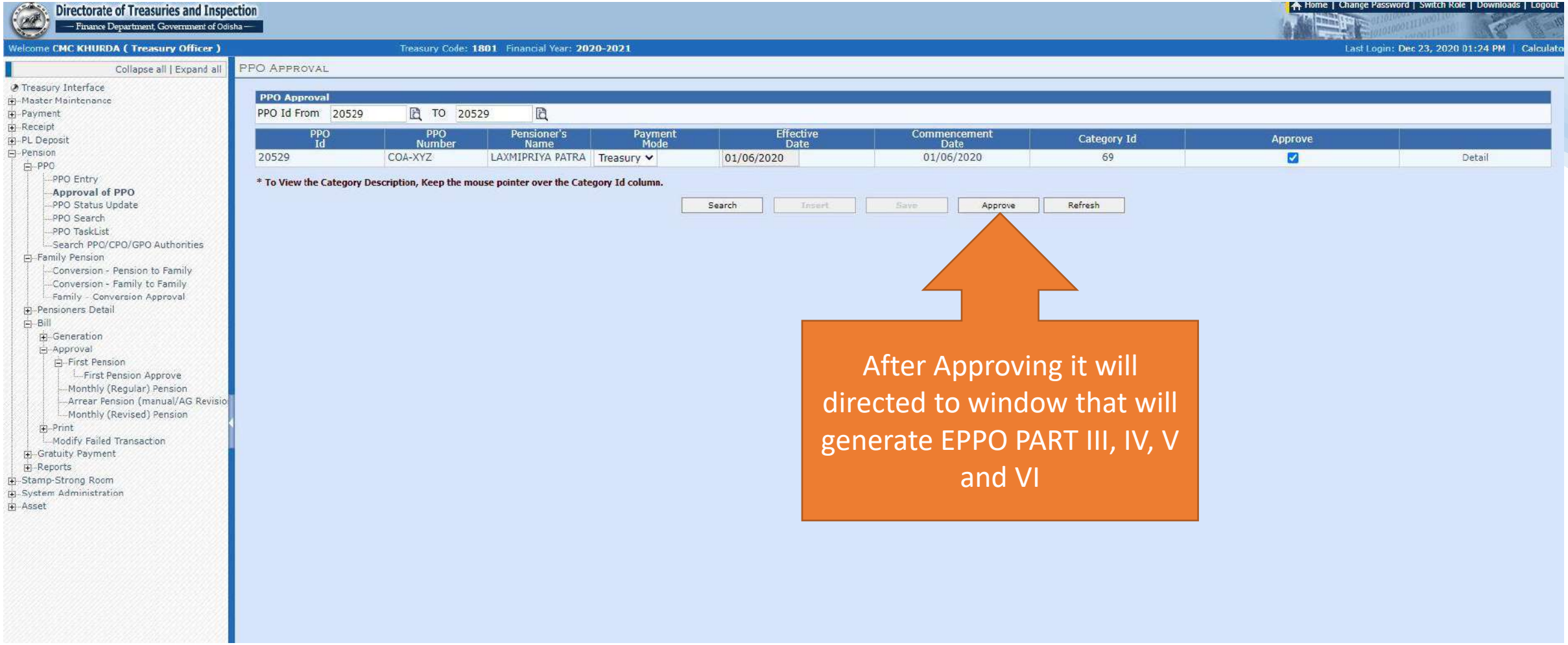
Treasury Portal



After Saving this task will appear in next window for approval.

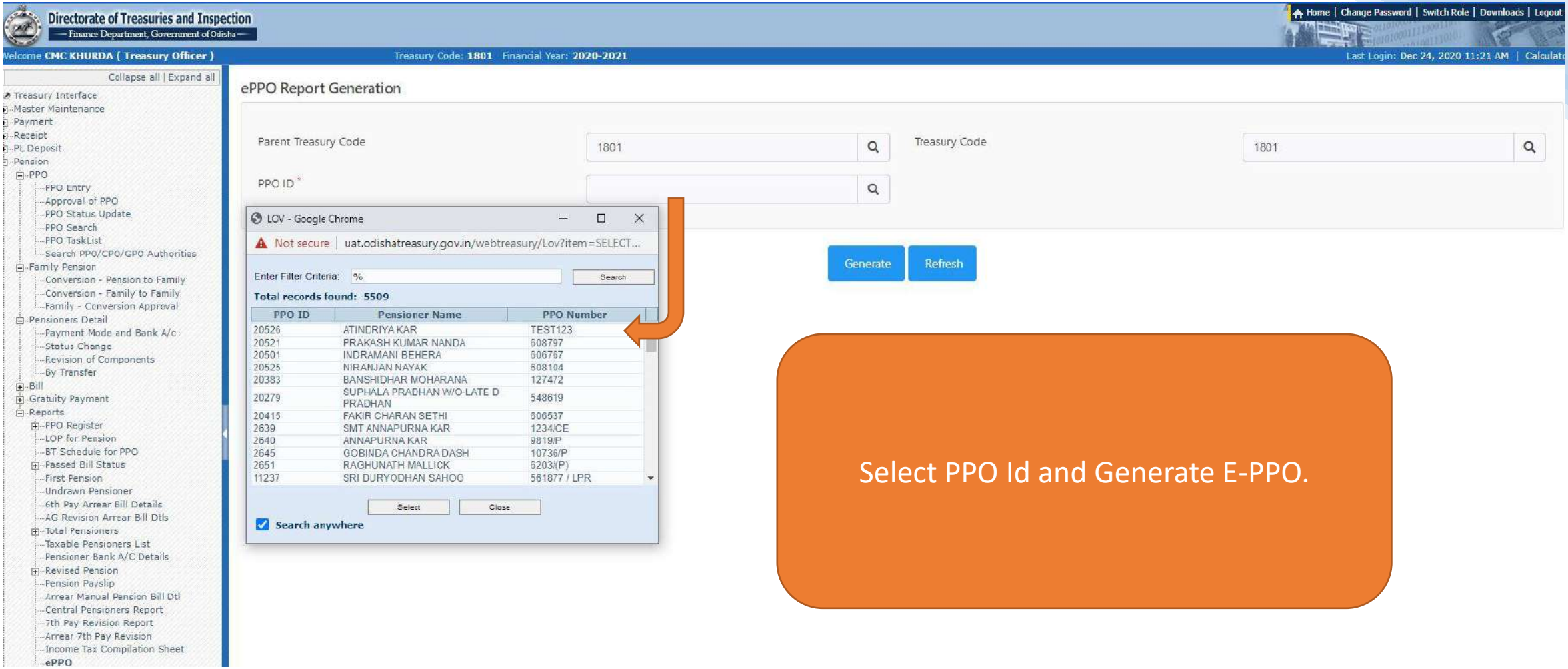
Treasury officer can download digitally signed PPO, GPO, CPO issued by CAO.

Here Treasury officer can view and modify all details except PPO,GPO,CPO issued by CAO.


Directorate of Treasuries and Inspection
Finance Department, Government of Odisha
Home | Change Password | Switch Role | Downloads | Logout
Welcome CMC KHURDA (Treasury Officer)
Treasury Code: 1801 Financial Year: 2020-2021
Last Login: Dec 23, 2020 01:24 PM | Calculato
Collapse all | Expand all
Treasury Interface
Master Maintenance
Payment
Receipt
PL Deposit
Pension
PPO
PPO Entry
Approval of PPO
PPO Status Update
PPO Search
PPO TaskList
Search PPO/CPO/GPO Authorities
Family Pension
Conversion - Pension to Family
Conversion - Family to Family
Family - Conversion Approval
Pensioners Detail
Bill
Generation
Approval
First Pension
First Pension Approve
Monthly (Regular) Pension
Arrear Pension (manual/AG Revisio
Monthly (Revised) Pension
Print
Modify Failed Transaction
Gratuity Payment
Reports
Stamp-Strong Room
System Administration
Asset
PPO Approval
PPO Approval
PPO Id From 20529 TO 20529
PPO Id
PPO Number
Pensioner's Name
Payment Mode
Effective Date
Commencement Date
Category Id
Approve
20529
COA-XYZ
LAXMIPRIYA PATRA
Treasury
01/06/2020
01/06/2020
69
Detail
* To View the Category Description, Keep the mouse pointer over the Category Id column.
Search
Insert
Save
Approve
Refresh
After Approving it will directed to window that will generate EPPO PART III, IV, V and VI

E PPO Generation

Controller of Accounts, Odisha



Select PPO Id and Generate E-PPO.